

## **How to Face Interview [Interview Techniques]**

### **Schedule**

<b>Time</b>	<b>Activity</b>
08:30 - 9:00	Registration
09:00 - 10:30	Rules for an Informal Job
10:30 - 12:30	Important things to remember about interview
12:30 - 01:30	Lunch - Break
01:30 - 02:30	Best ways to face Interview
02:30 - 04:00	Interview Tips
04:00 - 05:00	Interactive Session

### **Report of the Activity**

Kind of Activity	:	Workshop
Date of Activity	:	13-12-2019
Name of the speaker	:	Mr. J.C. Patel
Topic of the Activity	:	How to Face Interview (Interview Techniques)
Number of Participants	:	185

### **Report of the Activity**

The workshop on “How to Face Interview (Interview Techniques)” was organized on 13<sup>th</sup> December, 2019. In the inaugural function the President, the Vice President, the General Secretary of KVC Education Trust, the principal, the faculty members and the students were present.

In this seminar, the speaker shared his views about the rules regarding how to face interview. He gave the tips to the students like how to be punctual, how to introduce yourself and how to stay positive in even worst circumstances.

