



Shree Meghmani Parivar & Shree Bhailalbhai A. Patel (Detrojwala)
Umiya Arts & Commerce College for Girls, Sola, A'bad – 60

STUDENT CHARTER

Admin Office to Student

Student Related Work	Work for Time
Helping in Admission and Form filing	Within 1 Hour
Admission Form Distribution	Immediately
Fees collection	Online as well as offline
No Objection Certificate (NOC)	Within 10 Minutes
Transfer Certificate (TC)	Within 10 Minutes
Bonafied Certificate	Within 10 Minutes
New Student I Card	Within 1 week
Renewal of Student I Card	Within 1 Hour
Signature with College Stamp for Bus Concession Pass	Within 3 Hours
Signature with College Stamp in Transcript for student going to abroad study	Within 3 Day
Scholarship information and assistance in filling form	Before last date
University coordination	Before last date
Fees Collection	Immediately
Mark Sheet Distribution	Immediately
Gujarat University student's late exam forms	Immediately