YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	SHREE MEGHMANI PARIVAR AND SHREE BHAILALBHAI A. PATEL (DETROJWALA) UMIYA ARTS AND COMMERCE COLLEGE FOR GIRLS
• Name of the Head of the institution	DR. SANGEETA PUSHKAR GHATE
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07927665011
• Mobile no	9898988382
• Registered e-mail	principal.umiyacollege@gmail.com
• Alternate e-mail	sangi.ghate@gmail.com
• Address	Opp. Agrawal Mall, Sarkhej-Gandhinagar Highway, Sola
• City/Town	Ahmedabad
• State/UT	Gujarat
• Pin Code	380060
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Semi-Urban

• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**Gujarat University**
• Name of the IQAC Coordinator	**Ms. Gargi Gohil**
• Phone No.	
• Alternate phone No.	
• Mobile	**9825066089**
• IQAC e-mail address	**umiyaiqac2122@gmail.com**
• Alternate Email address	**umiyaiqac2122@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.umiyacollege.org/#
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.umiyacollege.org/index.php/Welcome/academic

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	**B++**	**2.76**	**2021**	**31/08/2021**	**30/08/2026**

6.Date of Establishment of IQAC	**01/02/2008**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**NIL**	**NIL**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	5	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Publication in UGC Care List
Library Upgradation
S.T.C. and FDP for Staff
Infrastructure Upgradation

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Nil	Nil

13.Whether the AQAR was placed before statutory body?	No
• Name of the statutory body	

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	05/02/2022

15.Multidisciplinary / interdisciplinary

The institutional readiness for interdisciplinary or multidisciplinary education starts with the faculty training provided by HRDC and SWAYAM, which must benefit professors from at least two closely related areas.

The more in-depth courses enable the faculty to examine the multidisciplinary elements of the IKS and comprehend the links across disciplines.

We work to develop a variety of courses in the scientific sciences, social sciences, humanities, community knowledge systems, fine arts, and vocational skills at our Gujarat University-affiliated institute.

16.Academic bank of credits (ABC):

As per NEP 2020, these are the proposed formats for academic bank credits. Academic bank credits are measured in terms of credit hours, which determine the number of hours of instruction required per week. Each course is equivalent to 45 hours of teaching.

In the same manner, the following plans can be incorporated into the Academic Bank Credits system:

A one-credit course in practicum or lab work, community engagement and services, and fieldwork in a semester means two hours of engagement per week.

A one-credit seminar, internship, studio activity, field practise project, or community engagement and service means two-hour engagements per week.

A course can have a combination of lecture credits, tutorial credits, and practicum credits. In a semester of 15 weeks' duration, a four-credit course is equivalent to 45 hours of lectures and 15 hours of tutorials.

Major and minor courses:

All discipline-specific courses (major or minor) may be 4 credits or as appropriate. An additional one to two credits may be allotted for tutorials or practicals.

Other Courses: All courses in the Multi-disciplinary, Ability Enhancement (language), and Skill Enhancement categories may be three credits or less.

Common value-added courses: "value-added" courses, such as summer internships, apprenticeships, community outreach activities, and so on, may be two credits or as appropriate for all majors.

The final-year research project (dissertation, for example) could be worth 12 credits.

17.Skill development:

The aim of skill enhancement courses is to impart practical skills through hands-on training and soft skills, thus enhancing the employability of students. The institution can design courses in accordance with Gujarat University guidelines for the same.

The course aims at enabling the students to acquire and demonstrate knowledge and understanding of contemporary India with its historical perspective, the basic framework of the goals and policies of national development, and the constitutional obligations, with special emphasis on constitutional values and fundamental rights and duties.

The course seeks to equip students with the ability to apply the acquired knowledge, skills, attitudes, and values required to take appropriate actions for mitigating the effects of environmental degradation, climate change, and pollution; effective waste management; conservation of biological diversity; management of biological resources; forest and wildlife conservation; and sustainable development and living.

Digital and technological solutions Courses in cutting-edge areas that are fast gaining prominence, such as artificial intelligence (AI), 3-D machining, big data analysis, machine learning, and drone technologies

Sports and fitness activities will be organised outside the regular institutional working hours. Yoga education would focus on preparing the students physically and mentally for the integration of their physical, mental, and spiritual faculties and equipping them with

basic knowledge about one's personality, as well as maintaining selftidiscipline and self-control, to learn to handle oneself well in all life situations.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Indian Knowledge Systems (IKS):

The NEP 2020 recommends the incorporation of the Indian Knowledge Systems (IKS) into curriculums at all levels of education. The success of the policy relies heavily on the shoulders of inspired teachers. Most of the faculty in Higher Education Institutions (HEIs) across the country, although experts in their respective fields, may require additional familiarization efforts for the Indian Knowledge Systems.

Purpose:

The major purpose of all such training programs shall be to generate a positive attitude towards IKS and promote interest in knowing and exploring more, rather than covering a lot of content related to IKS.

- Induction module:
  - Overview of IKS
  - Case Studies
  - Pedagogy related to IKS
- one to two lectures on the fundamental vocabulary of IKS must be conducted to familiarize faculty with the common terms used in IKS.
- Common pedagogical templates should be used for designing IKS subjects for every discipline to maintain consistency and quality in the instruction.
- A database of authentic books, papers, articles, and videos should be created. Faculty should be invited to contribute to the database, with a mechanism for peer review to assess the quality of the submitted material.

Sharing the life and work of contemporary original thinkers who have made seminal contributions in their field, using IKS framework, would motivate teachers to explore various dimensions of IKS.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The learning outcomes-based The approach to curriculum planning and transaction requires that the pedagogical approaches be oriented

towards enabling students to attain the defined learning outcomes relating to the courses within a program. The outcome-based approach, particularly in the context of undergraduate studies, requires a significant shift from teacher-centric to learner-centric pedagogies and from passive to active/participatory pedagogies. Every programme of study lends itself to the well-structured and sequential acquisition of knowledge and skills. Practical skills, including an appreciation of the link between theory and practice, will constitute an important aspect of the teaching and learning process. Teaching methods, guided by such a framework, may include lectures supported by tutorial work; practicum and field-based learning; the use of prescribed textbooks and e-learning resources and other self-study materials; field-based learning or projects; open-ended project work, some of which may be team-based; activities designed to promote the development of generic or transferable and subject-specific skills; and internships and visits to field sites and industrial or other research facilities.

Evaluation will be based on continuous assessment, in which sessional work and the terminal examination will contribute to the final grade. Sessional work will consist of class tests, mid-semester examination(s), homework assignments, etc., as determined by the faculty in charge of the courses of study. Progress towards the achievement of learning outcomes will be assessed using the following: time-constrained examinations; closed-book and open-book tests; problem-based assignments; practical assignment laboratory reports; observation of practical skills; individual project reports (case-study reports); team project reports; oral presentations, including seminar presentations; viva voce interviews; computerised adaptive assessment; examinations on demand; modular certifications, etc.

20.Distance education/online education:

Extensive use of technology in teaching and learning, removing language barriers, and increasing access for Divyang students must be facilitated through distance education and online education.

For distance education, the college has a BAOU study center that offers 15 courses, which Divyang can also join.40 students enrolled in SWAYAM Course.

During the pandemic of COVID-19, as per the instructions and guidelines of the Government of Gujarat, all HEIs were trained to undertake online education. With adequate infrastructural support, this facility can be made more accessible.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	7

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	514

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	285

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	485

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	22

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**22**

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	**30**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**4123049**
4.3 Total number of computers on campus for academic purposes	**146**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to the Gujarat University, Ahmedabad, and therefore follows the curriculum designed by the university, with a goal to bring a dynamic approach to education.

In sync with IQAC, an academic calendar is prepared at the beginning of each semester for effective implementation of the curriculum. (UG courses, CBCS)

Implementation of Curriculum:

Departmental meetings for syllabus distribution and timetable:

Departmental meetings regarding the introduction of curriculum, assessment, and distribution of workload are held, wherein lectures are arranged as per the timetable with a consideration to complete syllabus as per CBCS pattern with a room with revision. POs and COs are discussed for effective curriculum outcomes. Faculty members are

assigned various committees and they follow the academic calendar design.

Foundation Course:

A Foundation Course is arranged for the Semester I students of B.Com and B.A., which helps them to cope up with the entry requirements for undergraduate studies. Some of the bridge courses are part of soft skill as their syllabi.

Internal Assessment:

Continuous Internal Evaluation (CIE) is undertaken which includes unit-wise class test for each semester. Internal Assessment is introduced at the end of each semester to help students for University Examinations.

Monitoring by IQAC:

The last step in the whole process is the collection and analysis of the feedback.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	https://www.umiyacollege.org/index.php/Welcome/academic

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

A semester-wise academic calendar is prepared after the meeting with the Principal, IQAC and HoDs. Action plan is prepared by each department. Academic calendar reflects the curricular and co-curricular activities of college.

1. CIE :

CIE is an integral part of the academic plan.

Internal Assessment benefits:

1. Maps students' progress.
2. Monitors learning

3. **Maps the level of students learning outcomes.**

Examination:

- **Through academic calendar, the examination committee plans and manages smooth and transparent conduct of examination.**

[Internal, University as well asretest, whatever applicable]

- **Transparent and time bound evaluation is followed.**
- **After the exam, the results are displayed on the website and notice board, for easy access.**

In compliance with academic schedule and university academic calendar, timetable of academic activities is maintained to the optimum level. The feedback collected helps to modify performance and thus improves learning outcomes as well as improve the teaching learning process.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	https://umiyacollege.org/Documents/Academics/ACADEMIC%20CALENDAR/ACADEMIC%20CALENDAR%202021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

656

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our vision reflects our commitment towards empowering girls through education thus creating gender awareness and consciousness. During pandemic issues related to mental health and abuse of women were in the rise, so throughout the online learning process, students were encouraged to raise their voice against it.

- **Environment Studies:**

Gujarat University has introduced 'Environment Studies' as Foundation Course in which is effectively conducted in B.Com. courses [Disaster Management and Pollution Control]

World Environment Day is observed in the campus. Green are encouraged. Ours is a sustainable campus, where proper waste disposal and personal hygiene is practiced with Green Audit and Environment Audit.

- **Nature Club:**

Nature club undertakes many environment friendly initiatives:

- **Use of recycle papers**
- **Saving water**
- **4-Rs : Reduce-Recycle- Reuse-Refuse-Plastics products**

- **Campus staff management is maintaining 116 Medicinal plants in the Ayurveda**

garden.

Professional Ethics & Human Values:

In Arts, Human Rights and Society, Society and Ethics are taught.

Courses like Human Resources Management, Leadership Development, Advanced Human Resources, Human Rights, Business Ethics and National Social Scheme are taught as part of syllabi.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

13

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

514

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

289

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution is deeply committed towards the underperformrers marginalized and slow learners because they are to be turnd into if not super achievers but graduates with better learning capacities. The innovative program of institute is called 'SAMEEP' which means close proximity among the peers.

This initiated as a small program at hostel where academically bright students mentor, guide and teach their juniors and slow learners to cope up with challenges.The institute has committee itself to empower girl students irrespective of their learning capacities, through its well documented action plan.

- **To encourage students to participate in co-curricular activities. To guide academically weak students by the seniors.**
- **To establish a good rapport between seniors and UG students .**
- **To share their academic knowledge and help each other in academics.**

For continuous monitoring and evaluation, we have a well documented action plans.

- **Methods in place to map Slow and Advanced Learners:**
- **Previous academic performance is checked.**
- **K.Y.S.[For BA] :**

Faculty members of the department interact with students personally to be familiar with socio-economic,academic backgrounds, mentors and mentees are selected based on this.

Personal counseling

Financial aid

Scholarships and Free-ships

Bridge Course & Foundation Course in Grammar for Sem. I and II.

- **Special programmes and initiatives in place for Advanced learners:**

Advanced learners are motivated by inviting experts and motivational speakers of varoious fields.

Encouragement for the usage of Internet and Wi-Fi for educational purposes

Provide various online Resources.

File Description	Documents
Paste link for additional information	https://www.umiyacollege.org/index.php/Welcome/eContent
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1484	**22**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

With the onset of NEP-2022, the teaching-learning methods must be student-centric with an aspect of performance involved in it.

- Interactive and student-centric learning environment is induced by PPTs, classrooms and presentations.
- Occasionally, live video sharing is also a plan of teaching.
- SSP – Student Support Programme also becomes experiential learning as well as peer learning.
- Each week, each faculty encourages students to solve queries regarding their, knowledge acquisition of the week.
- Students are given tasks through Group Discussions, Group Projects, and assignments, thus, promoting problem-solving learning.
- Students are motivated through Industrial Visits/ internships and Educational Tour.

The following points augment our commitment to more emphasis on student centric learning methodologies.

- Academic plan by each faculty.
- 11 ICT enabled classes.
- 3 laptops in faculty room and to be used in classes.
- E-Content and question banks on college website for easy access.
- Collaborative activities with academic agencies and NGOs.
- Easy access to e-books, films and videos in mother tongue.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://www.umiyacollege.org/index.php/Welcome/academic_gallery

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- With changing scenarios in education, the use of ICT is a mandatory teaching-learning process, making teaching-learning more engaging and productive.
- It helps in enhancing the attention span of students.

1. ICT as aid: -

- Quality in content delivery
- students participate interactively
- participative learning experience

1. Tools in teaching: -

1. PowerPoint Presentation:

- Majority number of teachers use it.
- Contents created are uploaded on the website regularly.

1. E-learning: -

- Students can learn according to their pace, time, and need.
- Students can access exam papers and study materials; online exams were made malpractice proof.

1. Videos: -.

- Video lectures of faculty members are uploaded on our website & our YouTube channel.

1. Digital Library: -

- We have an INFLIBNET center and students have open access to

1. N list – e-books and e-journals
2. Shodhganga- a reservoir of Indian thesis
3. e-PG paathshala
4. VidyaMitra

1. Project-Based Learning: -

- It is very effective as it helps develop experiential as well as practical learning.

1. Laptop Library:-
    - Laptop Library comes handy as it extends its resources to improve learning outcomes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

22

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

22

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Through the Orientation and KYS, students are acquainted with and briefed about the semester system, the internal and external assessment system. Examination is conducted in two phases – Internal and External(University). Internal is of 30 Marks and External is of 70 Marks which is of Gujarat University.

Class tests:-

For CIE, regular class tests are conducted. Date of test is informed in advance via SMS system. Each faculty member conducts two class tests in each subject.

1. Paper Setting & Internal Examination:-

The paper setting is done in accordance with the guidelines of GU. Priority in sitting arrangement is given to Divyang students.

Retest is a provision for the students who could not appear for the

internal exams due to medical reasons or unforeseen circumstances.

For Retest, a form is to be filled [website] with fees.

The assessment:-

The assessment of answer sheets is done sincerely in a transparent method. The evaluated answer sheets are preserved for 3 years.

1. Consolidated Mark-sheet:-

Internal assessment marks include attendance marks, project works or class tests. Marks before and after gracing are displayed on the notice board. After a three level verification, the consolidated mark sheets are uploaded on the college website. A concise and consolidated mark sheet is given to students after the examinations.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.umiyacollege.org/index.php/Welcome/HEIResult

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

about evaluation methods in the orientation and through the semester internal examination process and marks attained are derived from three factors:

- Classroom attendance [lecture-wise]
- Assignments or project work or class tests
- Internal examination

The mechanism is as follows:

- Meeting of principal, HODs, IQAC

- Transparency in exam [under CCTV]
- Declaration of result in stipulated time [on website] as well as notice board.
- Active system for Grievance with ICC and Unfair Means Committee.
- Rechecking of any grievance is done by the concerned faculty in the presence of Examination Committee. Its outcome, i.e.,

any change in marks/no change, is informed to the students. It there are any changes, necessary rectification is done in the original mark sheet.

○ The evaluation of answer sheet is done following professional ethics.

○ Marks sheets for all examinations, whether theory/practical, are submitted to the Head-of-Department, in stipulated time, and which are later on displayed on the notice-board.

○ The last step of the whole examination process is uploading of consolidated mark sheet on the website which includes, mark of attendance, class test and internal examinations.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://umiyacollege.org/Documents/Academics/Examination%20-%20Result/Examination%20Guidelines.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Being affiliated to the Gujarat University, we adhere to the syllabus prescribed by the University. For the effective learning of the subject, a well-structured syllabus and specification of each course are essential. The Course Outcomes are derived and evaluated accordingly keeping in mind the dissemination of knowledge and learning skills. The stated Program and Course Outcomes are thus analyzed and consolidated by each department and uploaded on the college website as well as in their departments' soft boards.

The communication mechanism followed by us to communicate the learning outcomes to the faculty members and students is as follows:

○ Hard copy of the syllabi and Learning Outcomes are available in the department

○ Soft copy of curriculum and Learning Outcome of programs and courses are uploaded on the college website

○ The importance of the Learning Outcomes are communicated to the faculty members in IQAC and Departmental Meetings.

1. Orientation Programme:
    ○ POs, COs and PSOs are discussed.

- Awareness for academic and professional skills
- College activities- curricular and co-curricular are discussed.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.umiyacollege.org/index.php/Welcome/poco
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

POs, COs and PSO for each course form the core of learning and teaching process at the institute. Our profession commands constant evaluation of our practices, which are undertaken in sync with principal, IQAC and all HoDs.

Assessment of COs:

- Participation of students in curricular or extracurricular activities and academics.
- Marks attained in the assignments in subjects as well as internal and university results.

Course Outcomes:

To find out whether the course outcome has been attained or not, a student grade point is taken as the indicator.

- Students with GP of 9 or above are considered to have accomplished all the outcomes of the courses.
- Students with less than 4 GP means they could not pass the course.

Program Outcome

To map PO, the students' CGPA is taken as the yardstick. If a student passes all the semesters, she is confirmed to have attained the PO.

- The outcome of the program is accomplished if a student scores 9 and above.

- Students who have less than 4 GP scores are perceived not to have attained the minimum outcome.

After outcome of PO & CO, many changes have been noticed in the students. Some of them are discussed below:

Library:

Students are assisted with e-resources and study materials to accomplish POs.

Value Added Courses :

The institution organizes Foundation Course in Grammar, Short Term Certificate Courses to achieve desired outcome.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	_POs, COs and PSO for each course form the core of learning and teaching process at the institute. Our profession commands constant evaluation of our practices, which are undertaken in sync with principal, IQAC and all HoDs. Assessment of COs: ? Participation of students in curricular or extracurricular activities and academics. ? Marks attained in the assignments in subjects as well as internal and university results. Course Outcomes: To find out whether the course outcome has been attained or not, a student grade point is taken as the indicator. ? Students with GP of 9 or above are considered to have accomplished all the outcomes of the courses. ? Students with less than 4 GP means they could not pass the course. Program Outcome To map PO, the students' CGPA is taken as the yardstick. If a student passes all the semesters, she is confirmed to have attained the PO. ? The outcome of the program is accomplished if a student scores 9 and above. ? Students who have less than 4 GP scores are perceived not to have attained the minimum outcome. After outcome of PO & CO, many changes have been noticed in the students. Some of them are discussed below: Library: Students are assisted with e-resources and study materials to accomplish POs. Value Added Courses : The institution organizes Foundation Course in Grammar, Short Term Certificate Courses to achieve desired outcome._

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

454

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://umiyacollege.org/Documents/AQAR%202021-22/QnM_2122/SSS.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	[View File](#)

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

10

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	<u>View File</u>

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

An eco-system for circulation of knowledge is very integral part of our work culture, with an aim to create environment for innovation.

The Self-Appraisal of Faculty and Admin Staff:

The Self-Appraisal form and analysis helps us to achieve excellence in our professional commitment.

- **Our ISBN book, reflects our sincere and time bound effort to develop and hone our research capacities.**

Research Cell:

Active Research Cell encourages and promotes Research, new practices as well as guidelines in research output are shared from time to time with faculties.

IQAC:

IQAC along with Research cell shares reference links which informs about research, citation and research funding with faculties throughout the year.

Abhivyakti :

Abhivyakti is an initiative taken by our institute, where faculty members and students are invited to showcase their creativity in fine arts through display board.

Meet The Author:

Meet the Author program is a distinctive plan where the students get access to speak and meet authors who share their experiences and knowledge.

Project work:

To initiate and create research aptitude in students, syllabi based-industry relevant research projects are assigned to students. They are part of initiating students in active research.

Faculty Exchange and Student Exchange Programmes:

Faculty Exchange and Student Exchange Programme aim to bring diverse eco system for teaching-learning.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

6

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

43

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Nil

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	[View File](#)
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

7

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college campus is spread over 3.4750 acres with total built up area of 6229.50 sq. mtrs and located on the Sarkhej-Gandhinagar Highway. The academic blocks are elegant with quality infrastructure. Academic environment facilities of college reflects in class rooms, seminar halls, auditorium, library, laboratories, gym, hostel, Sports Room and Sports Ground.

Some of the facilities are listed below:

- **11 ICT enabled, total 27 classess.**
- **1 Digital language lab and 2 computer labs.**
- **Centrally AC library with collection of 13,186+ books, journals, newspapers, e-content, encyclopedias as well as a collection of rare books.**
- **The faculty area is divided into seven cubicles for each department, having two PCs and three laptop computers with high speed internet access.**
- **Designated NSS, NCC, CWDC, and Career Guidance Cell - Rooms**
- **Open Air Theatre for Cultural Events.**
- **Public address (PA) system**
- **The campus is under CCTV surveillance.**
- **Easy access to male/female washroom for staff.**
- **Seminar hall has capacity to hold functions upto 120 persons.**
- **Adequate facilities for indoor and outdoor sports and games**

- All laboratories have back up power system with UPS
- A separate transformer for the college for undisrupted electricity supply.
- 24X7 potable water facility
- An adequate parking facility for students, staff, management and visitors.
- Facilities of Umiya School, Umiya Career Development Council (UCDC) for its library and guest house on SOS
- The administrative office is spacious with single window facilities.
- A separate Reading Room
- Bigger classrooms for various add-on courses and Students Support Programmes

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.umiyacollege.org/index.php/Welcome/academic_gallery

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our constant drive is to provide upgraded facilities for co-curricular activities within limited resources accessible. Open-air theatre works just fine.

Cultural Facilities:

- The overall development of a student includes nurturing the cultural and artistic talents.
- The cultural committee and Saptdhara initiative focus on polishing the skills of students.
- We have an open-air theatre for organizing cultural events.
- Encourage and motivate students for inter college and university level activities.

Sports facilities:

- We have a well-equipped sports room; with indoor games like Chess, Carrom and Table Tennis.
- The sports facilities and equipment, sports goods are regularly maintained.
- Common facilities like auditorium, seminar hall, Audio Visual

> Rooms are used for sports activities.
> - Our campus boasts for an ground for Softball, Volleyball, Kabaddi and Kho-Kho.
> - Gymnasium has a tread-mill cycle, floor mats and twister.

Our focus mainly remains to promote students to be part of the university, State and National Level teams;

Yoga and Meditation:

> - Yoga and Meditation sessions are conducted for students and faculty members;

International Yoga Day is celebrated every year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.umiyacollege.org/index.php/Welcome/games_gallery

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

30

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

41,23,049

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is a center of knowledge, ours is aptly so. Features of our library are as below:

- **Fully automated, with seating capacity of 70.**
- **7 computers with high-speed broadband connection.**
- **Access to the library from 7.30 am to 10.00 pm**
- **Repository of books, journals, periodicals, newspapers, rare. Books, encyclopedias, e-resources, previous year's question papers, and optical media/ CD- ROM database.**
- **More than 13186+ books, 6000+ N-List journals, 1,64,300+ N-list e-books, 6,00,000 E-Books, through NDL 85,192,053 e-resources and 3,71,231+ Sodhganga Thesis.**

Library Automation:

we are using updated version of SOUL 3.0.

Name of ILMS Software

Nature of Automation

Version

Year

SOUL

Fully

3.0

2021-22

SOUL Software for University Libraries (SOUL) is state-of-art integrated library management software designed and developed by the INFLIBNET Centre. It is a user-friendly software. The software is compliant to international standards for bibliographic formats, networking and circulation protocols. The latest version of the software is SOUL 3.0

OPAC:

It is a totally cloud-based application software specially designed in due consultation with our library staff and as per our requirements pertaining to all the library operations. It has state of the art features and facilities such as Cataloguing, Circulation, Web OPAC, Journals/Periodicals. Various Reports Modules and their remote accessibility facilitate library staff and its users with web-based library operations such as DBMS, Web OPAC, Barcoded Circulation, Reservation of Documents, and notification of the transactions carried out.

The library is looking forward to:

- Web-centric access for users
- Adding more e-resources and databases

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

59,314

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

12000

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT infrastructure is developed by adhering to governmental standards and directives. An excellent IT facility exists to give services to students and teachers and adminstrative staff as our goal is to have a paperless workplace.

List of notable facilities:

- LAN for seamless internal access.
- Installed network security solutions in computers.
- Dual internet connection with free Wi-Fi is available on campus for improved network speeds and connectivity for staff and students.
- Digital Education and Learning Laboratory (DELL) and Computer Lab.
- CCTV monitoring system
- Availability of scanners and printers for staff
- Attendance is automatically tracked using biometric technology for both teaching and non-teaching staff.
- CMIS - maintains a student database automatically.

Description

Current Status

Total Number of Computers and Laptops

146

Total Numbers of Printers

07

Total Numbers of Scanners

07

Student - Computer Ratio

10.18:1

Office Computers

07 (Admin + Faculty)

LCD Projectors

07

Computers Laboratories

03

Internet/LAN Service

Unlimited

Software and Operating System

MS Office-2010 and 2016

Operating System-Windows Ultimate-10 or 11

Page Maker-7.0,Photoshop-7.0,

TALLY ERP 9.0

AMC Service & Facility Management of ICT infrastructure

Yes

ICT and Technical Service

Yes

CCTV Surveillance

Yes

Up-gradation:

Our goal is to reduce e-waste. So far, e-waste has been low (near nil); we have a contract with an IT service provider and our customer support engineer [Mr. Mukeshbhai Patel] always suggests upgrading and maintaining our IT facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

146

File Description	Documents
Upload any additional information	View File
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Maintenance of the entire campus is monitored by the maintenance committee which includes- ICT, infrastructure, utilities, and services such as electricity and water supply, which is forwarded to the Principal and the President of the Managing Trust. The management allocates sufficient fund for the upkeep of the infrastructure and equipment. All maintenance and housekeeping work is outsourced to competent, external agencies and contract labour.

Academic and support facilities Maintenance:-

ICT Maintenance:

- All Labs
- Smooth functioning of CCTV surveillance is ensured for the whole campus.

Library:

- Automated library with SOUL 3.0.
- Devised and updated OPAC system.
- Timely maintenance and need based upgradation.

Sports:

- A well-equipped sports room with basic gymnasium
- Indoor games like Chess, Carom and Table Tennis
- Athletics ground
- Designated grounds for Softball, Volleyball, Kabbadi and Kho-Kho
- Inspection and upgradation of sport facilities and equipments.

Class rooms:-

- Cleaning of classrooms
- Mopping of floors, cleaning of passages and staircases.
- Cleaning of glass panes of windows
- Sweeping of roofs, terraces
- Clean and hygienic washroom, with sanitary pads vending machine.

Jobs are done on need bases.

NCC:

- Well trained ANO conducts NCC parade in coordination with city based NCC headquarters.
- All cadets receive stipend as per NCC rules and regulations.

NSS:

NSS room is self-sustained unit to undertake its activities.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

0

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

290

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

290

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

C. Any 2 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

5

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	<u>View File</u>

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

67

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

4

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

38

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Objective:

Strengthen students through their active participation.

Student's Parliament:

Student's parliament – our student council has been part of all activities organized by them, which has tremendous strength and positive vibe to the campus. The following is the list of activities organized by them :Outcome:

It is found that students felt empowered by organizing various activities. They acquired management and life skills, which helped them in academics with discipline, focus, and commitment. Their latent talent also materialized due to their participation in Student Parliament.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	*View File*
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	*View File*

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Formed in the year 2005, the Alumni Association (Nostalgia), makes a life-long connection between the college and its alumni.It was registered with C C in the year 2015. Around 2699 students are registered members. Members of the association support students and organize various activities.

Main Objectives of the Association:

- **To motivate students for better skill development during graduation.**
- **To create a sense of belonging and boost confidence.**
- **Knowledge sharing based on field experience**
- **Financial contribution to various practices.**

Contribution to the college:

- **17 distinguished alumni hold a meeting with principal to steer change.**
- **Gifted books to enrich our library & poor students library**
- **Participate in college festivals like Janmashtami, Navratri and National festivals**
- **Help in planning and execution of educational as well as entertainment programmes**
- **An interactive session was conducted by Ms. Vibha Patel.**
- **Arranged lectures on how to join PG courses**
- **Bring insight to enhance and enrich campus environment.**

Thus, Nostalgia, in a way, reflects the positive efforts undertaken

by the college for improving the quality of education by engagement of all students, i.e., from past to present.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) | E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Ours is a Grant in Aid college managed by KVC Education Trust – an apex governing body committed to its vision and mission. It runs on the principle of participation management.

The principal, the governing body of management along with IQAC and staff members tries their best to sheer changing demands of time through innovative teaching-learning, research, and extension activities.

Moto:

  ○ 'Padhegi Beti Padhega Desh'

Vision Statement:

Empowerment is the key to success and happiness. Nothing else empowers a person as Education and Knowledge do. The Vision of the Institute is to provide this opportunity to each and every student from rural and semi-rural areas.

Mission Statement:

  • To provide complete academic plus residential facilities for

- students primarily belonging to periphery of Ahmedabad.
- Up-liftment of girls students of rural areas for whom higher education opportunities are not easily accessible and to guide them on the path of becoming responsible citizens of India.
- Management aims at making it one of the leading institutions of the region.
- To provide state-of-the-art teaching facilities for learning beyond standard subjects of Arts and Commerce.
- To provide career-oriented guidance through professional courses, lectures, and distance education.
- To spread awareness about social, economic, environmental, and current issues facing society and encourage them for active participation.

Vision and Mission are in tune with the objectives of Higher Education

- Virtual Learning Classes and Soft-skills Development Programmes
- Community services through 'Sarvodaya'
- Discipline and social service through NCC, NSS activities necessary for Women Empowerment

File Description	Documents
Paste link for additional information	https://umiyacollege.org/Documents/About/Vision-Mission/VISION-MISSION.pdf
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute enjoys GIA status and is managed by Shree KVC Education Trust. The governing council has members that includes eminent industrialists, lawyers and other stakeholders.

Principal of institute is appointed as per UGC rules. The senior most faculty member is given charge, who, in absence of the principal manages the smooth running of all day-to-day college activities. Administration is further decentralized by appointing a head of the department for all subjects for effective and constructive management of their departments. To make day to day administration more smooth specific duties are assigned to both teaching and nonteaching staff.

Our Students' Parliament is formed by selection of meritorious students and is assigned to manage the Curricular and Co-Curricular activities and is included in each and every committee.

HoDs are given liberty to take important decisions regarding their respective departments. These matters include-

- Framing of Departmental Time-Table
- Conducting Departmental Academic and Cultural Activities
- Maintaining departmental expenditure
- An active IQAC complements in decentralized and participative management.

Participative Management:

Participative Management reflects through alumni, current students, faculty members and industry professionals in various committees.

Students as well as alumni present their commitment through active committees which have well defined functions.

The IQAC plays a guiding and mentoring role side by side managing quality concerns of the institution. It chalks out a workable action plan for the year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

For effective deployment of Strategic / Perspective plan the principal, IQAC, and all HoDs put in their deliberations concerning growth and development of our institute which reflect in our day to day functioning of the college.

A Perspective/Strategic Plan is deployed each year in a systematic manner.

1. **Application for grants from government and non-government sources.**
2. **Vertical expansion to accommodate academic and extracurricular activities**
3. **In-time renovation to maintain the aging infrastructure.**
4. **Improvement of the Scope and Profile of the Teaching-Learning Experience through greater use of ICT.**
5. **Human Resource Mobilization from the State Government-appointed faculties.**
6. **Mobilization of funds and projects through the alumnae and other stakeholders.**

Our commitment to deploy Strategic / Perspective plan effectively the following committees are formed -Internal Complaint Committee, Research Guidance Cell, Student Support Programme, Faculty Development Programme, Psychological Counseling, Add On Courses, Students' Parliament, Code Of Conduct Committee, College Development Committee

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	http://umiyacollege.org/Documents/About/POLICY/perspective%20plan%2022-23.pdf
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

To manage human resource and infra setup to optimum level inclusive of participative management along with its effectiveness the following policies are set up, which are available through website.

- **Examination Policy**
- **Green Campus Policy**
- **House Keeping Policy**
- **Policy for Laptop Library**
- **Mentor Mentee Policy**
- **Plagiarism Policy**
- **Policy for differently abled Students**
- **Policy for Granting funds**
- **E-Governance policy**

- **Utilization and Maintenance Policy**

These policies are formed in line with overall work ethics and the democratic environment of the campus, which reflects our sincerity and commitment.

Service Rules, Procedures and Recruitment:

The college follows Govt. of Gujarat Rules and Regulations, U.G.C. and Gujarat University for Service Rules, Recruitments and Procedures.

The Promotional Policy of the College:

The college follows the Performance Based Appraisal System of the U.G.C. for the promotion of faculty members. At the college level, the IQAC committee helps them for obtaining the promotions under Career Advancement Scheme. The recommendations of the committee are accepted and sent to the Government. For admin staff, the Promotion Policy of Govt. of Gujarat is being followed.

Grievance Redressal Mechanism:

The college has formed a Grievance Redressal Cell meant for the students in order to address and resolve their grievances and complaints

Office Administration:

The Management is proactive and provides financial help and other resources as and when required beyond what is stipulated by the University and the Government.

File Description	Documents
Paste link for additional information	https://umiyacollege.org/ABOUT-US/POLICY/
Link to Organogram of the institution webpage	https://umiyacollege.org/index.php/Welcome/organogram
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and	A. All of the above

Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institute has various welfare measures for the physical and mental well-being of its staff. In order to build and strengthen the bonding among the staff, the college is committed to stand by all:

Welfare Measures:

- Admission to the wards of staff, tuition fee waiver, book bank support for the wards of the support staff.
- Advance for members of support staff payable in EMI.
- The support staff is given free uniforms.
- Free boarding and lodging facilities for security and service staff.
- Free computer literacy and training for support, administrative and teaching staff.
- Dining facilities are available for each member on call.

Facilities:

- Photocopy facilities for academic purposes.

- Update on various Government schemes and privileges like gratuity,

pension, provident fund, GIS, GPAIS, etc.

- Sports and Yoga facilities are available for all.
- LTC reimbursement.
- Canteen facility.

- **On-call MO in case of emergency.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

22

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

12

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institute encourages annual self-appraisal by all teachers for enhancing their performance. The system

for Performance appraisal ensures both accountability and continuous enhancement in the abilities and

performance of staff. The appraisal focuses on Curricular and Co-curricular activities, Administrative duties

Research and Publication, Extension activities, Mentoring and Counseling.

Performance Appraisal System for Teaching Staff:

The Institution has a three-tier mechanism for the performance appraisal of faculty members.

- Faculty Members' Self-Appraisal:

- It is a well-structured, mandatory process for all the faculties to fill the Self-Appraisal Form, including the principal.
- This helps to review.
  - Quality check of academic and extracurricular activities.
  - Participation in seminars and conferences, publication and research output.
  - Principal also fills Self-Appraisal Form, which has five descriptive questions, wherein, Reporting and Reviewing Authorities give grade in fifteen activity areas.
  - Annual Academic Audit also helps to evaluate faculty members' performance.
- Students fill feedback forms in online mode.

- Self-Appraisal for Admin Staff:

- Accomplishment of assigned work
- Feedback
- Up-gradation and achieving higher qualifications, FDP
- Admin staff Evaluation by Authorities

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various

internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The internal and external financial audits of grants and funds sanctioned by the Government/ UGC and funds received from other sources are conducted separately.

Internal Financial Audit:

The accounts of the college are audited by chartered accountant regularly as per the Government rules. The auditor ensures that all payments are duly authorized. The auditor conducts statutory audit at the end of the financial year. After the audit, the report is sent to the Management for review.

The audit involves:

1. Stock Registers
2. Retention of cash balance
3. Recovery of pay and allowances

External Financial Audit:

- Grants received from UGC are regularly audited by registered auditors and the utilization certificate and statement of expenditures as per prescribed formats are submitted to the respective bodies in due time.
- The grants received by the State Govt. are audited by the office of the Principal Accountant General, Government of Gujarat. They conduct detailed audit of all accounts periodically. Any objections and observations and our compliance to the same are filed properly. Books of accounts are prepared as per statutory requirement and audited annually by an external qualified chartered accountant.

The audited reports are published so that all stakeholders can scrutinize the receipts and expenditure thereby ensuring transparency and accountability. The annual statements of accounts are prepared and audited and such statements are placed before the committee.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college monitors effective use of funds received from various sources such as grants and aids from agencies and donations.

The college has been receiving grants from funds like:

- **U.G.C**
- **State Govt. Fund**
- **Management**
- **Alumni**
- **D.D.[Direct Donation]**

- **Policy:**

- **For placement an initiative by Gujarat Government - UDISHA receives Rs. 5, 000/- every year.**
- **To collect the funds from alumni for alumni functions and for development**
- **To utilize Funds optimally for ICT infrastructure**
- **Special Funds for Student Oriented Activities**

Funds and Utilization

State Government Funding:

Purpose: For the purpose/policy of salary of permanent faculty members

YEAR

SOURCE OF FUNDS (RS.)

UTILISATION OF FUNDS (RS.)

2021-22

3,19,81,175/-

3,19,81,175/-

- **SAPTDHARA (K.C.G. GRANT, an Initiative by Govt. of Gujarat)**

Purpose: for college Culture Activities Fund provided by the K.C.G. by the Govt. of Gujarat

1.

SOURCE OF FUNDS (RS.)

UTILISATION OF FUNDS (RS.)

NIL

NIL

- **UDISHA (Universal Development Integrated Skill Through Higher Educational Agencies)**

Purpose: For the Initiative of placement/ internship activity of the institute provided by the KCG, by the Govt. of Gujarat

1.

SOURCE OF FUNDS (RS.)

UTILISATION OF FUNDS (RS.)

2021-22

nil

nil

- o C.S. (Company Secretary)

Purpose: Professional course for B.Com. Students

1.

SOURSE OF FUNDS (RS.)

UTILISATION OF FUNDS (RS.)

2021-22

Nil

Nil

- o ICA (Institute of Computer Accounting) – Practical Computer

Purpose: Student Welfare Activity

1.

SOURSE OF FUNDS (RS.)

UTILISATION OF FUNDS (RS.)3,35,442\-

2021-22

8,38,000\-

- o Finishing School:

1.

SOURSE OF FUNDS (RS.)

UTILISATION OF FUNDS (RS.)

2021-22

NIL

81,740\-

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC remains a center through which all academic and curricular, extension activities are planned, executed. New policies, innovations in any and all activities are introduce under the flagship of IQAC. It not only provides guidelines but assistance and thus aims at overall growth of the college by focusing on all matters regarding the institute.

The best practice institutionalized as a result of IQAC initiatives are:-

[A] Collaborative Learning:- By implementing the process of collaborative learning, the college

Imparts quality education to the students such as.

- **Foundation course in each subject**
- **Add-on and Certificate Courses.**

The Orientation for Semester-1 students which consists of interactive sessions.

-

- **Focus on online learning.**
- **To assess the learning levels, in online learning.**

- To bridge the gap between +2 and degree programs.
- To explain program Outcomes and Course Outcomes
- To maximize learning experience.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC reviews the teaching-learning process. Students' feedback and departmental meetings helps it to map the learning outcomes. IQAC suggests that the teaching learning should be more interactive and participative.

Initiatives towards teaching-learning reforms and methods implemented by the IQAC include:

1. Assessment through CIE
2. Automation and digitalization of library.
3. Provision of Wi-Fi facility.
4. To prepare timetable for Student Support Programme.
5. Provision of Smart Classrooms
6. Preparation of academic calendar
7. E-resources for students for online teaching.
8. Monitoring and evaluation of attendance.
9. active research cell
10. FDPs to upgrade faculty
11. Evaluation of all feedback.
12. Online guest and experts lectures.

All initiatives undertaken are very successful.

Two examples of institutional reviews and implementation of teaching & learning reforms undertaken by IQAC are as follows:

ACHIEVEMENTS

Students were able to complete their assignments and project-work in time and submit their work online.

They are able to come more prepared with their subjects.

Having been issued a laptop they are able to prepare CV, search for opportunities related to work and placements online and access internet conveniently.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Being a Girls' college gender equity is our top most priority. We take utmost care regarding safety and security of the girl students.

Safety and security

Well-trained and vigilant security guards stationed across the campus and security checkpoints at all campus entries and exits.

- Extensive surveillance network 24x7.
- Strict implementation of Anti-Ragging environment.
- Grievance Redressal Committees for staff and students
- Role in safety and security
- Awareness about 3 R's (Recognize, Resist and Report)
- regarding sexual abuse at home, public place and work place is done.
- College celebrates Gender Equality Day on 26th August every year.
- Celebration Youth Day every year 12th January to propagate the ideals of Swami Vivekananda.
- College organizes workshops and to enlighten the girls about their legal rights pertaining to domestic violence, property act and their rights to justice.
- International Women's Day is celebrated every year.

Our college is associated with Civil Defense Department which falls under Home Department [Government of Gujarat]. During festivals like Navratri, Rath Yatra, our students assist the local police to maintain law and order. Even during Lock-Down our students actively assisted the police to maintain discipline, law and order. Counseling In house, Psychological Counceller Mentor- mentee programme First women's Platoon in Gujarat at Civil Defence Force.

Common Room:

There is a ladies' Rest Room which is well ventilated in which pad vending machine has been installed for Girls

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

| 7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy | B. Any 3 of the above |

Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

In the smooth functioning of the institution, management of waste is an essential process. Controlling the generation of waste and the proper disposal and recycling of the waste material is of paramount concern of the college. Waste is separated to solid, liquid and e-waste and they are effectively disposed by the college to keep the campus clean and healthy. Different ways adopted by the institute to manage these wastes includes:

Solid Waste:

Initiative for paperless office through office automation, consistent efforts to reduce the plastic carry bags. Ours is a campus with sustainable measures for waste. As part of the GO GREEN, the college insists the students to bring their lunch in lunch boxes to reduce the generation of paper waste.

Wastes like plastic and paper are also sold to the scrap dealers.

Proper maintenance of infrastructure and timely repair of furniture is done to minimize solid waste.

Liquid Waste:

The water released from the RO plant is used for toilets. The remaining water used is diverted towards trees and plants.

E-waste:

Electronic equipment are recycled properly. Instead of buying a new machine buyback option is taken for technology upgradation. The e-waste generated is being disposed off through vendors.

Bio-gas:

Bio-gas plant is installed in our campus.

Energy Audit:

We conduct an energy audit every year to monitor and minimize the wastages.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Cultural:

Commemorative days like Women's Day, Yoga Day, AIDS Day along with many regional festivals like Janmashtami and Navratri are celebrated in the college.

Institute has code of conduct for students and a separate code of conduct for teachers and other employees which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socioeconomic and other diversities. Divyang students and students suffering from auto immune diseases are given counselling and extra coaching on need basis which

develops students' identity, which is linked to self-esteem. CWDC organises lecture series/ webinars to promote consciousness regarding cultural, regional, linguistic diversities. On the notice board 'Darpan' and Abhivyakti, irrespective of race or religion, information on festivals, dances, foods and clothing are displayed.

Mother Tongue Day "MATRUBHASHA DIVAS" (21st February) is celebrated to promote awareness of linguistic and cultural diversity. Along with Hindi Divas a full Hindi week (14th to 21st September) is celebrated at campus. Along with a rally in collaboration with Rashtrabhasha Prachar Samiti.

Linguistic:

The main focus of the study of linguistics in our college is for the advancement of interaction. We teach four languages viz. Hindi, Gujarati, English and Sanskrit.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Education is part of character building which instills strong sense regarding values, rights, duties and responsibilities of its citizens thus, creating national consciousness. The reflection of such ideas is seen through our education programmes.

Know About Your Administrative System (KAYAS):

- **Through this, we educate students about administration set-up of Government.**

Knowing of surroundings: Visiting slums, villages and old people's home.

Promotion of – YOU attitude: Awareness for the needs of the others.

Promoting general civic sense :

- **Awareness of one's strength and weakness seeking holistic approach towards life.**
- **Knowledge of the constitution, rights and duties through foundation course.**
- **Promotion of human dignity and justice, patriotism and national integrity.**
- **Protection and preservation of environment and cultural heritage.**

Values through co-curricular activities:

- **Students develops integrity, impartiality, honesty, teamwork with sports.**
- **Academic activities help them to develop their LSWR skills in languages.**
- **Cultivate aptitude for fine arts.**
- **Students Parliament develops self-discipline and a sense of**

responsibility.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

With great intensity and passionate feelings the college celebrates/observes nearly 55 various Days. We pay tribute to all the national heroes on their birth and death anniversaries. The event is followed either by lecture, rally or various competitions.

Independence and Republic Day:

We celebrate these Days by inviting our most deserving student to conduct flag hoisting. It sets an example to other students and

encourages them to acquire the best position.

National Youth Day:

In commemoration of Swami Vivekananda's birthday, several activities are held such as – Girl students come dressed in the same attire as Swami Vivekananda.

AIDS Awareness Day:

Every year, AIDS Awareness Programme is organized in which lectures, short speeches by students, rally and slogan writing are held.

International Women's Day:

Under CWDC, to highlight women empowerment, International Women's Day is celebrated annually. Expert lectures, speech of students and competitions are organized.

Vishva Matrubhasha Divas, World Environment Day, International Yoga Day, National Voter's Day, Holi Festival, Vasant Panchami, Teachers' Day and birthdays of renowned personalities are celebrated. Having hostel in the campus itself adds colour to all celebrations.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Institute is always known by its practices. Our Motto is to bring out the best potential available at campus and highlight it, which reflects in our best practices:

1. Samyata -Student Support Programme

2. URMI - Collegiate Women's Development Cell

File Description	Documents
Best practices in the Institutional website	https://umiyacollege.org/Documents//AQAR%202021-22/Student%20Support%20Program%20%E2%80%93%20%E2%80%98SAMYATA%E2%80%99%20(2%20files%20merged).pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

To Prioritize students health through taking them back to home cooked food, the distinctive practice of Apnavo Paushtik Nasto - Be Satvik was introduced:

Detailed disctipion is attached in documents.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Curricular Aspects:

  * To promote the faculty members to participate in curriculum design and review at the university level
  * Propose to augment academic infrastructure
  * To introduce career-oriented courses, short term courses, value-added courses
  * To collect feedback on curriculum design from all stakeholders

Teaching Learning and evaluation:

  * To promote the faculty to use ICT-based teaching methodology.
  * To conduct different programs for the slow learners as well as for the advanced learners
  * To initiate student-centric teaching methods
  * To adopt and use the online learning methods

Research Consultancy and Extension:

- To organize the International/National seminars on research and quality-related themes
- Strengthening research activities.
- To increase consultancy services
- To conduct outreach programme with the help of NSS/NCC

Infrastructure and Learning Resources:

- To make improvements in infrastructure facilities like construction of more classrooms, instrumentation facilities, construction of PG BHAVAN and gymnasium on the campus.
- To provide Wi-Fi facility to the students and the staff
- To provide e-learning resources like INFLIBNET, e-journals, e-books to students and teachers up gradation in Library facilities & IT infrastructure

Student Support and Progression:

- To conduct a soft skill development programme for students
- Organize study tours, industrial visits, field visits
- To introduce the student-centric learning methods
- To Strengthen the career counseling and competitive examination guidance center
- To initiate Alumni engagement for the development of college
- To develop a mechanism to record student progression