



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1. Name of the Institution

SHREE MEGHMANI PARIVAR AND SHREE
BHAILALBHAI A. PATEL (DETROJWALA)
UMIYA ARTS AND COMMERCE COLLEGE
FOR GIRLS

- Name of the Head of the institution **DR. SANGEETA PUSHKAR GHATE**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **07927665011**
- Mobile no **9898988382**
- Registered e-mail **principal.umiyacollege@gmail.com**
- Alternate e-mail **sangi.ghate@gmail.com**
- Address **Opp. Agrawal Mall, Sarkhej-Gandhinagar Highway, Sola**
- City/Town **Ahmedabad**
- State/UT **Gujarat**
- Pin Code **380060**

2. Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Women**
- Location **Semi - Urban**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **Gujarat University**
- Name of the IQAC Coordinator **Dr. Ajitha Nair**
- Phone No.
- Alternate phone No.
- Mobile **9427711769**
- IQAC e-mail address **iqac.umiyacollege@gmail.com**
- Alternate Email address **principal.umiyacollege@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year)) <https://umiyacollege.org/Documents/AQAR/AQAR%2022-23.pdf>

4. Whether Academic Calendar prepared during the year? **Yes**

• if yes, whether it is uploaded in the Institutional website Web link: <https://www.umiyacollege.org/index.php/Welcome/academic>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B++	2,76	2021	31/08/2021	31/08/2026

6. Date of Establishment of IQAC **01/02/2008**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	NIL

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year **FOUR**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Ensure enrolment of students in free online certified courses like MOOC, SWAYAM.
2. Focused on increasing Industry Engagements for Practical Learning and placements.
3. Prepare and guide students for Competitive Exams and Employments.
4. Motivate faculties in attending HRDC courses and applying new pedagogies in teaching and learning
5. Ensure paper publication in UGC CARE listed journals by faculties

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Provide Career Guidance and Competitive Exam Prep Add-on Courses	Students registered with enthusiasm and course was completed with desired outcome
Encourage Faculties for enrolment in Malaviya Mission Program sponsored by HRDC, Gujarat University	It helped in building framework required for applying new syllabus (NEP) and understanding about IKS
Motivate students for their active participation in community engagement activities	The group of girls visit old-age home twice a week to perform their duties towards society
Develop Research temperament among students	The faculties guided and assigned project work to advanced learners for industry engagements

13. Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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<ul style="list-style-type: none"> If yes, mention the amount 		
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<p>1. Ensure enrolment of students in free online certified courses like MOOC, SWAYAM.</p>		
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<p>3. Prepare and guide students for Competitive Exams and Employments.</p>		
<p>4. Motivate faculties in attending HRDC courses and applying new pedagogies in teaching and learning</p>		
<p>5. Ensure paper publication in UGC CARE listed journals by faculties</p>		
<p>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</p>		
Empty space for plan of action and outcome		

Plan of Action	Achievements/Outcomes
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<ul style="list-style-type: none"> Name of the statutory body
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Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023-24	11/01/2025

15. Multidisciplinary / interdisciplinary

In various fields, including education and research, a multidisciplinary approach involves integrating knowledge and methodologies from multiple disciplines to address complex issues or explore a particular topic. It can be applied in various fields: 1. Multidisciplinary Research: In research, multidisciplinary teams consist of faculty or researchers from different disciplines. Each member works independently on a common problem or research question. They share research goals but approach the problem from their own discipline's perspective.

The findings from each discipline complement each other. This approach is useful for tackling complex research problems that require specialized expertise 2. Multidisciplinary Education In education, a multidisciplinary approach integrates knowledge from various subjects. Rather than studying each academic topic separately, it focuses on connecting them. For example, when exploring a theme or issue, students learn about it from different disciplinary angles. This approach provides a comprehensive understanding by considering diverse perspectives . Advantages: Holistic Understanding: Students gain a broader view by combining insights from multiple disciplines. Problem-Solving: Multidisciplinary teams can address complex real-world problems more effectively. Creativity: It encourages creative thinking and innovative solutions. Preparation for Real Life: Many real-life challenges require multidisciplinary approaches Challenges: Integration: Coordinating diverse disciplines can be challenging. Depth vs. Breadth: Balancing depth of knowledge with exposure to various fields. Assessment: Traditional assessment methods may not fully capture multidisciplinary learning.

16.Academic bank of credits (ABC):

The Academic Bank of Credits (ABC) ID is a remarkable project that has the potential to change India's higher education system. With an ABC ID, students may maximize the value of their academic records, explore a wide range of learning opportunities, and tailor their educational path to their goals and interests. The ABC ID is a highly useful tool for giving students the knowledge and skills they need to succeed as professionals and in a world where a diverse variety of skills is valued. Academic Bank of Credits (ABC) was established in tandem with the National Academic Depository (NAD), since NAD serves as the foundation of ABC, housing academic awards and maintaining student records (i.e., academic award storehouse). While ABC enables students to sign up or start transferring credits, academic institutions handle the final outcomes of credit redemption and certificate issuance, as well as the gathering of award records, via the NAD Platform. Functions of Academic Bank of Credit (ABC) 1. Academic Transactions: Student academic account opening, closing, and certification will fall under the purview of the Academic Bank. It will carry out tasks including student credit transfer/redemption, credit verification, and credit collection. 2.All courses Under Purview: The courses include government and institute-provided online and distance learning options. 3.Redeemable Credits: Students will be able to redeem these academic credits for up to seven years after they have been

earned. Students can apply for second-year admission at any university and redeem their acquired credits.

17.Skill development:

Gaining soft skills in undergraduate degree is essential for both professional and personal development. The following are some crucial soft skills that students need to learn while pursuing their degree: **Communication Skills:** In any area, effective communication is essential. Whether students participated in studies, worked on group projects, or authored research reports, students probably developed their capacity to communicate ideas clearly and actively listen. The viva-voce and group discussion help them in sharpening their communication skill. **Teamwork:** Working together with classmates on homework or taking part in extracurricular activities fosters teamwork abilities. Resolving disputes, gaining an understanding of group dynamics, and advancing common objectives are all worthwhile experiences. **Adaptability:** Adjusting to new situations, routines, and obstacles is a common part of university life. This flexibility equips the students for the dynamic professional environment. **Emotional intelligence:** Controlling emotions, perceiving others' emotions, and fostering constructive connections are critical abilities. It helps in building professional attitude among students. **Computer Skills:** Today's digital era demands basic computer skills. Students should have hand to hand practice and practical assignments to learn basic computer office and correspondence use. The writing of emails, preparing word documents and excel sheets are basic requirements to perform job.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Integrating the Indian Knowledge System (IKS) into education involves incorporating traditional Indian knowledge, culture, languages, and methodologies into modern teaching practices. Here are some strategies to achieve this effectively: **Teaching in Indian Languages** **Multilingual Education:** Encourage multilingual education where regional languages are used alongside English. This can help students understand concepts better and maintain their cultural heritage. **Translation of Texts:** Translate important educational materials and resources into various Indian languages. **Teacher Training:** Train teachers in bilingual or multilingual education methods, ensuring they can effectively teach in both regional languages and English. **Incorporating Indian Culture** **Cultural Studies:** Include subjects like Indian

history, art, music, dance, and literature in the curriculum to give students a comprehensive understanding of Indian culture. Festivals and Traditions: Celebrate Indian festivals and traditions within college to help students appreciate and participate in cultural practices. Field Trips and Projects: Organize field trips to historical sites, cultural festivals, and museums. Encourage projects that explore Indian traditions, crafts, and local histories. Using Online Courses Digital Platforms: Utilize online platforms to provide access to courses on Indian philosophy, classical arts, yoga, Ayurveda, and more. Blended Learning: Combine online resources with traditional classroom teaching for a hybrid model that leverages the strengths of both methods. Interactive Content: Develop interactive and multimedia content to make learning about IKS engaging. This can include videos, animations, virtual tours, and gamified learning experiences. MOOCs and Webinars: Offer Massive Open Online Courses (MOOCs) and webinars on various aspects of IKS, available to a global audience. The expert lecture and community engagements can also help in integration of Indian Knowledge and values with existing curriculum. Through NEP the Ministry of Education has initiated inclusion of IKS in all strams of graduation. The effective Teacher Training Program (MMTTP -HRDC GUJ. UNI.) help in achieving this goal .

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-Based Education (OBE) is an educational framework that focuses on achieving specific, measurable outcomes in students' learning. It emphasizes the skills, knowledge, and attitudes students should acquire by the end of their educational program. Key Features of OBE: Clear Objectives: Defining clear learning outcomes that students are expected to achieve. Flexible Curriculum: Designing curriculum and teaching methods that facilitate achieving these outcomes. Assessment: Using assessments to measure whether students have achieved the desired outcomes. Student-Centered Learning: Focusing on individual student needs and learning styles, allowing for personalized learning paths. Benefits of OBE: Enhanced Learning: Ensures that students achieve specific competencies, making learning more relevant and practical. Accountability: Holds educators accountable for students' performance, promoting continuous improvement in teaching methods. Transparency: Provides clear expectations and criteria for success, helping students understand their learning goals. Implementation in IKS: Incorporating OBE into the Indian Knowledge System involves setting specific learning outcomes related to Indian culture,

languages, and traditional knowledge. For instance, outcomes could include proficiency in regional languages, understanding of cultural heritage, and application of traditional practices in modern contexts. This approach ensures that students gain a holistic and practical education rooted in their cultural heritage.

20.Distance education/online education:

Distance education, also known as online education, allows students to learn remotely without being physically present in a traditional classroom. This mode of education leverages digital technologies to deliver course content, facilitate communication, and assess student performance. Key Features of Online Education:

Accessibility: Provides access to education for students in remote or underserved areas, and for those with busy schedules.

Flexibility: Allows learners to study at their own pace and on their own time, accommodating different learning styles and life commitments.

Diverse Resources: Utilizes multimedia resources such as videos, interactive simulations, and e-books to enhance learning experiences.

Benefits:

- Cost-Effective:** Reduces costs related to transportation, accommodation, and physical infrastructure.
- Skill Development:** Encourages self-discipline, time management, and digital literacy skills.
- Global Reach:** Connects students with institutions and peers worldwide, promoting cultural exchange and global perspectives.

Challenges:

- Quality Assurance:** Ensuring that online education maintains the same standards as traditional education.
- Engagement:** Keeping students motivated and engaged without face-to-face interaction.
- Access to Technology:** Addressing the digital divide to ensure all students have access to necessary technology and internet connectivity.

Extended Profile

1.Programme

1.1 160

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

492

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2

540

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

396

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

20

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

20

Number of sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	160
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	492
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	540
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	396
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	20
File Description	Documents
Data Template	View File

3.2	20
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	25
Total number of Classrooms and Seminar halls	
4.2	20,66,320
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	163
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Effective curriculum delivery in an institution is ensured through a meticulously planned and well-documented process. This begins with comprehensive curriculum mapping, where learning outcomes, instructional strategies, and assessment methods are clearly defined and aligned with educational standards and university ordinances. Detailed lesson plans are developed, incorporating diverse teaching methodologies to cater to different learning styles and needs.

- **Capacity Building**

Regular professional development opportunities are provided to educators, ensuring they remain abreast of the latest pedagogical trends and technologies. These training sessions focus on enhancing instructional skills, integrating technology into the classroom, and fostering an inclusive learning environment. As NEP is introduced and new syllabys came into

force this year , educators prepared for latest courses like IKS, Universal Human Values and Soft Skill related courses.

- **Feed Back Mechanism**

The institution also utilizes continuous feedback mechanisms, involving students, teachers, and stakeholders, to assess and refine curriculum delivery. Regular classroom observations, student assessments, and feedback surveys are conducted to monitor progress and identify areas for improvement.

- **Continuous Improvement and Evaluation**

To support effective curriculum delivery, resources such as textbooks, digital tools, and supplementary materials are readily available. Collaboration and communication among faculties are encouraged through regular meetings and collaborative planning sessions are used to promote a cohesive and unified approach to teaching.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://umiyacollege.org/Documents/Academics/CO%20AND%20PO/COs%20and%20POs%2023-24.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution strictly adheres to its academic calendar, ensuring a well-organized and consistent academic year. This adherence includes the meticulous scheduling and conduct of Continuous Internal Evaluation (CIE) activities. The academic calendar, precisely crafted at the beginning of the year, outlines all key academic events, examination dates, and evaluation periods, providing a clear roadmap for both students and faculties.

CIE is an integral part of the academic framework, designed to monitor and enhance students' learning continuously. The schedule for CIE activities, includes puzzles, assignments, presentations, and periodic tests, is predefined in the academic calendar. The systematic planning ensures that students are

regularly assessed and receive timely feedback on their performance, aiding their academic growth and preparedness for final examination.

Faculty members are bound to follow the calendar, conducting CIE as planned, and maintaining consistent standards in evaluation. This structured approach not only promotes discipline and time management among the students but also ensures that learning objectives are met effectively.

Moreover, any adjustments to the calendar, if necessary, are communicated well in advance, ensuring minimal disruption to the academic process. Through strict adherence to the academic calendar, the institution upholds the integrity and efficiency of its educational delivery.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.umiyacollege.org/index.php/Welcome/academic

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

628

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution integrates emerging societal issues such as Professional Ethics, Gender, Human Values, Environment, and Sustainability into the curriculum to prepare socially responsible individuals. This integration is achieved through a multi-faceted approach that infuses these themes into various courses, extracurricular activities, and institutional policies.

Courses on professional ethics equip students with the principles and practices necessary to deal with ethical dilemmas in their respective fields, promoting integrity and accountability. Gender issues are addressed through discussions, case studies, and projects that challenge stereotypes and promote gender equality, preparing students to work in diverse and inclusive environments.

Value Education is incorporated into the curriculum through courses that emphasize empathy, respect, and social justice. Environmental education is incorporated across disciplines, emphasizing the importance of sustainability and conservation of natural resources. Students develop insight about the impact of human activities on the environment and the need for sustainable practices in both personal and professional contexts.

Additionally, the institution organizes workshops, seminars, and community service projects that reinforce these themes, providing practical experience and fostering a holistic understanding. By integrating these crosscutting issues, the institution ensures that graduates are not only skilled professionals but also become diligent and virtuous citizens.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

112

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni **A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://umiyacollege.org/Documents/feedba ck/FEEDBACK%2023-24.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://umiyacollege.org/Documents/feedback/FEEDBACK%2023-24.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

502

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

464

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution systematically assesses the learning levels of the students to tailor educational support effectively. This

assessment process includes diagnostic tests, continuous assessments, mentor - mentee support and performance evaluations at the beginning and throughout the academic year. By identifying individual learning needs, the institution ensures that both advanced learners and slow learners receive appropriate attention and resources.

For advanced learners, the institution organizes special programs that challenge and stimulate their intellectual capabilities. These programs include advanced courses, research projects, mentorship opportunities, and participation in academic competitions and seminars. Advanced learners are encouraged to probe deeper into subjects, fostering critical thinking, innovation, and academic excellence.

Equally, for slow learners, the institution provides targeted support through student support program and personalized tutoring. These programs focus on strengthening foundational knowledge, improving study skills, and boosting confidence. Faculty members use differentiated instruction strategies to address diverse learning styles and needs, ensuring that slow learners receive the necessary guidance to catch up with their peers.

Regular monitoring and feedback mechanism help to track the progress of both advanced and slow learners, allowing for timely adjustments to support the programs. By addressing the varied learning levels of students, the institution promotes an inclusive and supportive educational setting where every student has the opportunity to progress.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1374	20

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution has well designed mechanism for making learning student centric and engaging.

Experiential learning involves hands-on activities, real-world projects, internships, and fieldwork, allowing students to apply theoretical knowledge in practical settings. This method bridges the gap between classroom learning and real-world application, fostering deeper understanding and application.

Participative learning encourages students to actively engage in their learning through group discussions, collaborative projects, and peer teaching. This approach not only enhances knowledge sharing but also develops communication, teamwork, and leadership skills. By participating in their learning process, students become more motivated and invested in their learning.

Problem-solving methodologies focus on developing critical thinking and analytical skills. Students are assigned case studies with complex, real-world problems and are guided to develop innovative solutions. This approach cultivates a mindset of inquiry and creativity, preparing students to tackle challenges effectively in their professional and personal lives.

These student-centric methods are supported by a dynamic curriculum (that introduced as a part of NEP), trained faculty, and ample resources, creating an inclusive environment where students are empowered to learn and retain effectively. By integrating these approaches, the institution ensures a holistic and enriching educational experience that prepares students for future.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Response: -

- With digitalization and transformation in education, the use of ICT is a mandatory in teaching-learning process. The institute has high-quality infrastructure, including reliable internet connectivity, smart classrooms, and multimedia projectors.
- It helps in enhancing the attention span of students and makes learning more engaging.

1. ICT as aid: -

- Quality in content delivery
- participative and engaging learning experience

1. Tools in teaching: -

1. PowerPoint Presentation:

- Majority number of teachers use it.
- Google Classroom and other tools for assignments and online exam.

1. E-learning: -

- Students can learn according to their pace, time, and need.
- Students can access exam papers and study materials.
- They can revise e-content anytime in future and can clear their doubts.

1. Videos: -.

- Video lectures of faculty members are uploaded on our

website & our YouTube channel.

- Online video lectures and material sharing through ICT.

1. Digital Library: -

- We have an INFLIBNET center and students have open access to

1. N list - e-books and e-journals
2. Shodhganga- a reservoir of Indian thesis
3. e-PG paathshala
4. VidyaMitra

1. Laptop Library:-

- Laptop Library comes handy as it extends its resources to improve learning outcomes.

SWAYAM and NPTEL Courses

- Faculties informs students about importance of free digital education portals introduced by MHRD for equal and easy access to students.
- These courses are effectively designed with the help of ICT.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

20

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

20

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

20

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

232

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Students receive information regarding assessment , result and exam through circular and same information flashed on website also.Exams are conducted in two stages: internal and external (conducted by the Gujarat University). The weightage of internal marks is thirty and final examination is of seventy.

Class tests:-

For CIE, regular class tests are conducted. Date of test is informed in advance via SMS system. Each faculty member conducts two class tests for each subject.

1. Paper Setting & Internal Examination:-

The paper setting is done in accordance with the guidelines of GU. Priority in seating arrangement is given to Divyang students.

Retest is a provision for the students who could not appear for the internal exams due to medical reasons or unforeseen circumstances.

For Retest, an online form is to be filled with fees.

1. The assessment:-

The assessment of answer sheets is done sincerely in a transparent manner. The evaluated answer sheets are preserved for 3 years.

1. Consolidated Mark-sheet:-

Internal assessment include attendance marks, project works or class tests. Marks before and after gracing are displayed on the notice board. After a three level verification, the consolidated mark sheets are uploaded on the college website. A concise and consolidated mark sheet is given to students after the examinations.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Students are provided a clear understanding of evaluation procedures during orientation and during the whole semester. The evaluation methods are transparent because they are accurate and time-bound, making them efficient. Three criteria determine the internal marks.

- Classroom attendance [lecture-wise]
- Assignments or project work or class tests
- Internal examination

The mechanism is as follows:

- Meeting of principal, HODs, IQAC
- Transparency in exam [under CCTV]
- Declaration of result in stipulated time [on website] as well as on notice board.
- Active system for Grievance with ICC and Unfair Means Committee.
- The concerned faculty in the presence of Examination Committee does rechecking of any grievance. Its outcome, i.e., any change in marks/no change, is informed to the students. If there are any changes, necessary rectification is done in the original mark sheet.
- The evaluation of answer sheet is done following professional ethics.
- Marks sheets for all examinations, whether theory/practical, are submitted to the exam committee, in stipulated time, and which are later on displayed on the notice board.

- The last step of the whole examination process is uploading of consolidated mark sheet on the website, which comprises, mark of attendance, class test and internal examinations.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

As our institute is affiliated to Gujarat University, we follow the University's syllabus. According to NEP 2020, this year Gujarat University has modified syllabus of semester I and II. The new subjects and revised curriculum was incorporated in our institution for both Arts & Commerce streams. A well-structured curriculum and course outcomes are necessary for effective subject learning. The Course Outcomes are developed and assessed with the goal of disseminating knowledge and skills.

To communicate the learning outcomes to the faculty members and students the communication mechanism is as follows:

- Hard copy of the syllabi and Learning Outcomes are available in the department
- Soft copy of curriculum and Learning Outcome of programs and courses are uploaded on the college website
- The importance of the Learning Outcomes are communicated to the faculty members through IQAC and Departmental Meetings.
- Teachers are guided to achieve these outcomes while delivering lectures and discussing topics.
- Assignments and case studies should be included to incorporate learning outcomes.

1. Orientation Programme:

- POs, COs and PSOs are discussed and communicated

during orientation.

- Importance of academic and professional skills are explained.
- College activities- both curricular and co-curricular are discussed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://umiyacollege.org/Documents/Academics/CO%20AND%20PO/COs%20and%20POs%2023-24.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluating the attainment of program outcomes (POs) and course outcomes (COs) is crucial for ensuring the quality and effectiveness of educational programs. Here's how an institution systematically approach the evaluation process:

- Define Clear Outcomes

1. Establish Clear POs and COs: For each program and course, collaboratively define and domain specific, measurable, achievable, relevant, and outcomes.

2. Align Outcomes: Ensure that COs align with POs, creating a coherent framework where individual course achievements contribute to overall program goals.

- Data Collection and Analysis

3. Assessment Tools: The College has adopted various assessment tools, such as quizzes, exams, projects, lab work, and assignments, to evaluate student performance against COs.

4. Feedback Mechanisms: The institute collect feedback from students, faculties, and other stakeholders through well-structured feedback form.

- **Continuous Monitoring**

5. **Regular Reviews:** The College conducts regular reviews of assessment data to monitor the progress of COs and POs attainment. Continuously student's views and reports are taken for assurance of outcome achievement.

- **Continuous Improvement**

8. **Action Plans:** Institute drafts action plans based on the analysis to address any gaps in attainment. This involves curriculum adjustments, teaching methodology improvements, or additional student support.

9. **Faculty Development:** Our Institute provide ongoing professional development for faculty to enhance their teaching strategies and research capabilities.

- **Stakeholder Involvement**

10. **Stakeholder Engagement:** Involve stakeholders, including industry experts, alumni, and employers, in the evaluation process to ensure the outcomes remain relevant and aligned with current industry standards and expectations.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://umiyacollege.org/Documents/Academics/CO%20AND%20PO/COs%20and%20POs%2023-24.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

352

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://umiyacollege.org/Documents/Students/Student%20Satisfaction%20Survey%20on%20Teaching%20and%20Learning%2023-24.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

An eco-system for circulation of knowledge is very integral part of our institute, with an aim to create environment for innovation.

Innovation Club:

As we are grant-in-aid, the government has offered innovative tools for business & commerce students to develop insight for invention and innovation. Students actively participate in this club.

IQAC:

IQAC along with Research cell shares reference links which informs about research, citation and research funding with

faculties throughout the year. IQAC provides information on Teacher Training Programs scheduled by Ministry of Education for effective implementation of NEP courses.

Abhivyakti:

Abhivyakti is an initiative taken by our institute, where faculty members and students are invited to showcase their creativity in fine arts through display board.

Book Talk:

To divert students towards reading and infuse interest in literature this activity is carried out by Department of English. The students pick up novel or story of their choice and discuss crux of story with students.

Faculty Exchange and Student Exchange Programmes:

Faculty exchange and student exchange programs are valuable initiatives that can significantly enhance the educational experience, foster cross-cultural understanding, and promote academic collaboration.

Expressions:

Each year college publishes magazine named 'Expressions', which provides platform to students for showcasing their talents and creativity. They can prepare sketches or write poems or express their creative thoughts.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://umiyacollege.org/Documents/Expression/EXPRESSIONS%20-%203.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

20

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

7

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

12

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Through following activities institute focus on holistic development of students

NSS

Our NSS Unit, in sync with Gujarat University NSS Cell Guidelines organizes various social activities, drives and camp throughout the year. Moreover, various initiatives and drives in accordance with central government guidelines are carried out to spread awareness and address issues prevailing in the society.

NCC

Our campus has NCC unit since last 15 years. Parade is organized every Wednesday at campus with ANO and Drill (Drill Instructor/Students) are facilitated to clear B and C certificate exams, thus producing patriotic ,responsible and capable citizens.

Vidhya Vade Sahu No Uday (Sarvodaya)

Sarvodaya is our drive to engage children of Gota slum area in Pre-school level activities by our students on every Saturday and Sunday. They make children aware about hygiene practices, basic reading and writing skills. They make them engaged in learning with fun and games.

Visit to Old Age Home

Every Friday and Saturday students of our college visit Jeevan

Sandhya Old Age Home. They spend time with old people and play indoor games with them. The senior citizens also enjoy and love to spend time with young generation.

All these programmes have had a tremendous impact on the personal transformation of each student engaged in these activities which reflects through their confident behavior and self-responsibility and maturity. Some of them learned time management and found themselves more sincere and innovative in studies too.

File Description	Documents
Paste link for additional information	https://www.umiyacollege.org/Documents/Students/NSS/NSS%20ACTIVITY%2023-24.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

54

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3492

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

19

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college campus spans 3.4750 acres, with a total built-up area of 6229.50 square meters, and is located on the Sarkhej-Gandhinagar Highway. The academic building is well equipped and has high-quality infrastructure. College academic conveniences include classrooms, seminar halls, auditoriums, libraries, labs, gyms, hostels, sports rooms, and sports ground and rest room. The following conveniences are available:

- 18 ICT-enabled classrooms + one seminar hall
- One digital language lab and three computer labs.
- The AC library houses about 13,506 volumes, periodicals, newspapers, e-content, and encyclopaedias, including rare books.
- The faculty area is divided into seven cubicles for each department, each with two PCs and three laptop computers with high-speed internet access.
- Additionally, there are designated rooms for NSS, NCC, CWDC, and Career Guidance Cells.
- The site features an open-air theatre for cultural events, a public address system, and CCTV surveillance.
- Staff can easily access male/female restrooms.

- Seminar hall can accommodate up to 120 people.
- Sufficient indoor and outdoor sports facilities
- Each laboratory has a backup power system with UPS.
- Installed separate transformer for uninterrupted electrical supply at the college.
- Potable water available 24/7.
- An appropriate parking slots for students, staff, and visitors.
- Umiya School and Umiya Career Development Council (UCDC) offer library and guest housing facilities on SOS.
- The administrative office is spacious with a single window.
- A separate reading room.
- Spacious and ICT enabled classrooms for add-on courses and student support programs.
- New fully equipped Meghmani Foundation Hall built up this year for conference and seminars

Classroom photo gallery- Umiya College

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.umiyacollege.org/index.php/Welcome/academic_gallery

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our constant ambition is to provide upgraded facilities for co-curricular activities within limited resources accessible. Open-air theatre works just fine.

Cultural Facilities:

- The overall development of a student includes polishing their cultural and artistic talents that are inherent among students.
- The cultural committee and Saptdhara initiatives focus on identifying and polishing the skills of students.
- We have an open-air theatre for organizing cultural events.
- We encourage and motivate students for inter college and university level cultural events participation.

Sports facilities:

- We have a well-equipped sports room for indoor games like Chess, Carom and Table Tennis.
- The sports facilities and equipment are regularly maintained.
- Common facilities like auditorium, seminar hall, Audio Visual Rooms are used for sports activities.
- Our campus boasts for a ground for Softball, Volleyball, Kabaddi and Kho-Kho.
- Gymnasium has a tread-mill cycle, floor mats and twister.
- Each year our institute shows remarkable performance in sports competition at university and state level.

Our primary focus remains to promote students to be part of the university, State and National Level sports competitions.

Yoga and Meditation:

- Yoga and Meditation camps are conducted for students and faculty members.
- International Yoga Day is celebrated every year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://umiyacollege.org/Documents/Academics/Capacity%20and%20Skill%20Enhancement/YOGA%20AND%20FITNESS%20CAMP.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

25

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://umiyacollege.org/index.php/Welcom e/academic_gallery
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2,43,29,526

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software: SOUL Software
- Nature of automation: (Fully)
- Version : 3.0
- Year of Automation: Updated 2022

SOUL 3.0 software was installed in the library. Soul 3.0 is compliant to international standards such as MARC 21 bibliographic format, Unicode based Universal Character Sets for multilingual bibliographic records and NCIP 2.0 and SIP 2 based protocols for electronic surveillance and control. Software was updated in the year 2022.

The library is automated with integrated library management software SOUL 3.0 (Software for University Libraries) of INFLIBNET. The various housekeeping activities of the library such as data entry, issue and return and renewal of books, member logins etc are done through the software. The reading and reference section is provided with an air conditioners. The Books are classified according to Dewey decimal classification. OPAC (Online public access catalogue) service is also provided where the users can search the collection of books by title, author, publisher etc.

The library is fully automated, with seating capacity of 60. It is equipped with seven computers with high-speed broadband connection. Students can access the library from 7:30a.m. To 10:00p.m. More than 6000+ N-List e-journals, 1,64,300+ N-List e-books, 3,71,231+ Shodhganga Thesis are available. Through National Digital Library of India Sep 2,2023 as of date contents count has increased to 100 million with Open Access Contents >79 million. Contents available in 39 Indian language on NDLI..

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://umiyacollege.org/index.php/Welcom e/aboutlibrary

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

61871

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

40

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT infrastructure is constructed in accordance with governmental norms and instruction requirement. As we strive for a paperless workplace, an exceptional IT facility is available to assist students, faculties, and administrative staff. The institute lab is well equipped with advanced digital infrastructure. List of important facilities:

- LAN for seamless internet access.
- Installed network security solutions in computers.
- Dual internet connection with free Wi-Fi is available on campus for improved network speeds and connectivity for staff and students.
- Digital Education and Learning Laboratory (DELL) and Computer Lab.

- CCTV monitoring system
- Availability of scanners and printers for staff
- Attendance is automatically tracked using biometric technology for both teaching and non-teaching staff.
- CMIS - maintains student's database automatically.

Description

Current Status

Total Number of Computers and Laptops

163

Total Numbers of Printers

09

Total Numbers of Scanners

05

Student - Computer Ratio

1374/163

Office Computers

07 (Admin + Faculty)

LCD Projectors

07

Computers Laboratories

03

Internet/LAN Service

Unlimited (100 MBPS -speed)

Software and Operating System

MS Office-2010 and 2016

Operating System-Windows Ultimate-10 or 11

Page Maker-7.0,Photoshop-7.0,

TALLY ERP 9.0

AMC Service & Facility Management of ICT infrastructure

Yes

ICT and Technical Service

Yes

CCTV Surveillance

Yes

Up-gradation:

Our mission is to reduce electronic waste. So far, e-waste has been minimal (near-zero); we have a contract with an IT service provider, and our computer support engineer [Mr. Mukeshbhai Patel] consistently recommends upgrading and maintaining our computer systems.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://umiyacollege.org/index.php/Welcom e/academic_gallery

4.3.2 - Number of Computers

163

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2920011

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The maintenance committee monitors the entire campus, which includes ICT, infrastructure, utilities, and services such as electricity and water supply. The survey report is forwarded to the Principal and President of the Managing Trust. The management provides adequate funding for the maintenance and upgradation of the infrastructure and equipment. All maintenance and housekeeping tasks are delegated to qualified, external organizations and contract workers.

Academic and support facilities Maintenance:-

ICT Maintenance:

- **All Labs**

- Smooth functioning of CCTV surveillance is ensured for the whole campus.

Library:

- Automated library with SOUL 3.0.
- Devised and updated OPAC system.
- Timely maintenance and need based upgradation.

Sports:

- A well-equipped sports room with basic gymnasium
- Indoor area for sports like Chess, Carom and Table Tennis
- Athletics ground
- Designated grounds for Softball, Volleyball, Kabaddi and Kho-Kho
- Inspection and upgradation of sport facilities and equipment.

Class rooms:-

- Cleaning of classrooms
- Mopping of floors, cleaning of passages and staircases.
- Cleaning of glass panes of windows
- Clean and hygienic washroom, with sanitary pads vending machine.
- Periodic maintenance of ICT tools and other equipment.

NCC:

- Well trained ANO conducts NCC parade in coordination with city based NCC headquarters.
- All cadets receive stipend as per NCC rules and regulations.

NSS:

- NSS room is self-sustained unit to undertake its activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://umiyacollege.org/index.php/Welcome/academic_gallery

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

157

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

66

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	https://umiyacollege.org/Documents/Academics/Capacity%20and%20Skill%20Enhancement/CAPACITY%20BUILDING%20COURSE_BANKING%20FINANCIAL%20AND%20INSURANCE%20SERVICES.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1595

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1595

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

40

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

94

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

23

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Objective:

- To strengthen students through their active participation.
- To develop leadership and managerial skills among students.

Student's Parliament: Student's parliament - The student council is actively organizing and involved in planning and execution of curricular and co-curricular activities. This adds tremendous strength and positive vibe to the campus.

1.

Anti-Ragging Committee

Aims at creating awareness regarding ragging and raising a voice for it.

2.

Students' Grievances Redressal

The representatives can share grievances about the academic and other matters.

3.

Cultural Committee

Student representatives play an active role in organizing cultural events at college and preparation for YOUTH FESTIVAL

4.

Class Representative Committee

Every department has student representatives. The students discuss their opinions/ grievances, if any.

5.

Library Committee

The committee functions with the support of the Librarian Ms. Shilpa Mistry along with the students' representatives.

6.

Hostel Committee

The Hostel Warden and the Hostel Representative assist in the hostel.

7.

Placement Committee

The committee functions with the coordinator and student representative.

8.

Prize Distribution

Play major role in selecting right student for Tejaswini, Siddheshwari and Pride of Umiya Award.

Outcome:

The students felt empowered by organizing various activities. They acquired management and life skills, which will help them in future. The decision making and coordination skills were improved. Their latent talents are materialized due to their participation in Student Parliament. The parliament detail is available on website also.

File Description	Documents
Paste link for additional information	https://umiyacollege.org/Documents/Students/STUDENTS%20PARLIAMENT/Student%20Parliament2024-25.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

47

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association (Nostalgia), founded in 2005, fosters a lifelong relationship between the college and its alumni. It was registered with the Charity Commission in the year 2015. Approximately 3484 students are registered members. Members of the Alumni Association organize numerous activities.

Main Objectives of the Association:

- To motivate students for better skill development during graduation.
- To create a sense of belonging and boost confidence.
- Knowledge sharing based on field experience
- Financial contribution to various practices.

Contribution to the college:

- 17 distinguished alumni hold a meeting with the principal to steer change.
- Gifted books to enrich our library & poor students library

- Participate in college festivals like Janmashtami, Navratri and National festivals
- Help in planning and execution of educational as well as entertainment programmes
- Participation in Fun Fair Activities.
- Arranged lectures on how to join PG courses.
- Bring insight to enhance and enrich the campus environment.
- Placed Alumni with reputed institutes guides students in building careers.

Thus, Nostalgia highlights the college's positive efforts to improve the quality of education via the engagement of all students, from the past to the present.

File Description	Documents
Paste link for additional information	https://www.umiyacollege.org/Documents/Alumni/Aumni%20list%2023-24.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Ours is a Grant in Aid College run by the KVC Education Trust, an apex governing body dedicated to its vision and mission. It

adheres to the participative management style. The principal, the governing board of management, IQAC, and staff members do their utmost to fulfill the changing needs of time through creative teaching-learning, research, and extension programs. Moto: 'Padhegi Beti Padhega Desh'

Vision Statement:

Empowerment is the key to success and happiness. Nothing else empowers a person as Education and Knowledge do. The Vision of the Institute is to provide this opportunity to each and every student from rural and semi-rural areas.

Mission Statement:

- To provide complete academic plus residential facilities for students primarily belonging to periphery of Ahmedabad.
- Up-liftment of girl students of rural areas for whom higher education opportunities are not easily accessible and to guide them on the path of becoming responsible citizens of India.

Vision and Mission are in tune with the objectives of Higher Education

- Virtual Learning Classes and Soft-skills Development Programmes
- Community services through 'Sarvodaya'
- Discipline and social service through NCC, NSS activities necessary for Women Empowerment

B. Nature of Governance:

All campus officials pursue a democratic and participatory method of government. Faculties and decision-making bodies with a dynamic role in determining policies and its implementation.

C. Perspective/Strategic Plan

A Perspective/Strategic Plan is deployed each year in a systematic manner to meet changing scenario in Education. It is designed to meet modern market requirements.

File Description	Documents
Paste link for additional information	https://umiyacollege.org/Documents/BROCHURE-2024.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute has GIA status and is run by the Shree KVC Education Trust. The governing council is made up of notable industrialists, attorneys, and other stakeholders.

The principal of the institute is appointed in accordance with UGC norms. In the absence of the principal, the senior-most faculty member is in responsibility of ensuring that all day-to-day college operations function smoothly. Administration is further dispersed by choosing a department head for each course to ensure effective and efficient management of their respective departments. For effective management, roles and responsibilities of each employee is fixed and clearly communicated.

Our Students' Parliament is formed by selection of meritorious students and is assigned to manage the Curricular and Co-Curricular activities and students are active members in different committees.

HoDs are given liberty to take important decisions regarding their respective departments. These matters include-

- Framing of Departmental Time-Table
- Conducting Departmental Academic and Cultural Activities
- Maintaining departmental expenditure
- An active IQAC complements in decentralized and

participative management.

Participative Management:

Alumni, current students, staff members, and industry experts, trustees serve on numerous committees to reflect participatory management. The Participative Management fosters individual growth and involvement there by helps in achieving high morale.

Students as well as alumni present their commitment through active committees which have well defined functions.

The IQAC plays a guiding and mentoring role side by side managing quality concerns of the institution. It chalks out a workable action plan for the year.

File Description	Documents
Paste link for additional information	https://www.umiyacollege.org/index.php/Welcome/yearlyplan
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The goal of the perspective plan is to provide a clear picture at the start of the academic year of the areas on which emphasis will be placed. It provides us with a clear vision for deciding on various activities to ensure its effective implementation.

For the proper application of the Strategic / Perspective plan, the principal, IQAC, and all HoDs engage in discussions on our institute's growth and development, which are reflected in the college's day-to-day operations.

A Perspective/Strategic Plan is deployed each year in a systematic manner.

1. Application for grants from government and non-government sources.
2. Vertical expansion to accommodate academic and

extracurricular activities

3. In-time renovation to maintain the aging infrastructure.
4. The scope for improvement and application of effective ICT Tools in teaching and learning.
5. Human Resource Mobilization from the State Government-appointed faculties.
6. Mobilization of funds and projects through the Alumni and other stakeholders.
7. Building inclusive environment for Research and Innovation.
8. Industry Academia Relations for bridging gap.

Foe effective deployment of Perspective plan the committees are formed -Internal Complaint Committee, Research Guidance Cell, Student Support Programme Committee, Career Counselling Committee, Psychological Counseling Committee, Add On Courses, Students' Parliament, Code Of Conduct Committee, Cultural Committee, Redressal Committee .

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.umiyacollege.org/index.php/Welcome/yearlyplan
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

To manage human resource and infra setup to optimum level inclusive of participative management along with its effectiveness the following policies are set up.

- Examination Policy

- Green Campus Policy
- Mentor Mentee Policy
- Policy for differently abled Students
- Policy for Granting funds
- E-Governance policy
- Utilization and Maintenance Policy

These policies are formed in line with overall work ethics and the democratic environment of the campus, which reflects our sincerity and commitment.

Service Rules, Procedures and Recruitment:

The college follows Govt. of Gujarat Rules and Regulations, U.G.C. and Gujarat University for Service Rules, Recruitments and Procedures.

The Promotion Policy of the College:

The college follows the Performance Based Appraisal System of the U.G.C. for the promotion of faculty members. At the college level, the IQAC committee helps them for obtaining promotions under the Career Advancement Scheme. The recommendations of the committee are accepted and sent to the Government. For admin staff, the Promotion Policy of Govt. of Gujarat is being followed.

IQAC:

We have formed IQAC Cell as per norms prescribed by NAAC. The IQAC ensures systematic documentation of all activities and collects and analyzes feedback from stakeholders and ensures the sustenance and enhancement of quality and excellence in academics.

Office Administration:

The Management is proactive and provides financial help and other resources as and when required beyond what is stipulated by the University and the Government. The administrative work is

clearly distributed and carried out with accuracy and within the stipulated time period.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institute has developed a variety of welfare initiatives to ensure the physical and emotional health of its workforce. To create and enhance the synergy among the staff, the college is committed. It can be reflected through following measures:

Welfare Measures:

- Admission to the wards of staff, tuition fee waiver, book bank support for the wards of the support staff.
- Advance facility for members of support staff payable in EMI.
- The support staff is given free uniforms.

- Free boarding and lodging facilities for security and service staff.
- Free computer literacy and training support for administrative and teaching staff.
- Dining facilities are available for each member on call.

Facilities:

- Photocopy facilities for academic purpose.
- Update on various Government schemes and privileges like gratuity,

Pension, provident fund, GIS, GPAIS, etc.

- Sports and Yoga facilities are available for all.
- LTC reimbursement.
- Canteen facility.
- On-call MO in case of emergency.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institute encourages all teachers to self-evaluate their work on an annual basis in order to identify room for improvement. The performance appraisal method provides responsibility as well as continual improvement in employees' talents and performance. The evaluation focuses on curricular and co-curricular activities, administrative responsibilities, research and publication, extension activities, mentoring, and counselling. It serves as base for promotion in institution.

Performance Appraisal System for Teaching Staff:

The Institution has a three-tier mechanism for the performance appraisal of faculty members.

- **Faculty Members' Self-Appraisal:**
- It is a well-structured, mandatory process for all the faculties to fill the Self-Appraisal Form, including the principal.
- This helps to review.
 - Quality check of academic and extracurricular activities.
 - Participation in seminars and conferences, publication and research output.
 - Principal also fills Self-Appraisal Form, which has five descriptive questions, wherein, Reporting and Reviewing Authorities give grade in fifteen activity areas.

- Annual Academic Audit also helps to evaluate faculty members' performance.
 - It helps in finding improvement area and positive actions can be taken for the same.
 - Completion of workshops and FDPs for each academic year
- Self-Appraisal for Admin Staff:
 - Accomplishment of assigned work
 -
 - Up-gradation and achieving higher qualifications, FDP
 - Admin staff evaluation by Authorities

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The internal and external financial audits of grants and funds sanctioned by the Government/ UGC and funds received from other sources are conducted separately.

Internal Financial Audit:

- An internal approval system for all expenses is in place.
- Accordingly, every expense voucher is recommended by the head of the department or the chairperson of the committee and approved by the Principal.
- All vouchers are audited by an Internal Auditor on a routine basis.
- The accountant of the college maintains all the financial records in accounting software Tally ERP 9.

The accounts of the college are audited by chartered accountant regularly as per the Government rules. The auditor ensures that all payments are duly authorized. The auditor conducts statutory audit at the end of the financial year. After the audit, the report is sent to the Management for review.

External Financial Audit:

- Grants received from UGC are regularly audited by registered auditors and the utilization certificate and statement of expenditures as per prescribed formats are submitted to the respective bodies in due time.
- The grants received by the State Govt. are audited by the office of the Principal Accountant General, Government of Gujarat. They conduct detailed audit of all accounts periodically. Any objections and observations and our compliance to the same are filed properly.
- Books of accounts are prepared as per statutory requirement and audited annually by an external qualified chartered accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The following table shows mobilization and utilization of Funds

Funds and Utilization

State Government Funding:

Purpose: For the purpose/policy of salary of permanent faculty members

YEAR

SOURCE OF FUNDS (RS.)

UTILISATION OF FUNDS (RS.)

2023-24

3,66,13,352

3,66,13,352

- SAPTDHARA (K.C.G. GRANT, an Initiative by Govt. of Gujarat)

Purpose: for college Culture Activities Fund provided by the K.C.G. by the Govt. of Gujarat

1.

SOURCE OF FUNDS (RS.)

UTILISATION OF FUNDS (RS.)

1.

-
-

- UDISHA (Universal Development Integrated Skill Through Higher Educational Agencies)

Purpose: For the Initiative of placement/ internship activity of the institute provided by the KCG, by the Govt. of Gujarat

1.

SOURCE OF FUNDS (RS.)

UTILISATION OF FUNDS (RS.)

1.

•

•

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) plays a crucial role in ensuring and enhancing the quality of academic activities of the institution. Here are some ways in which IQAC contributes to institutionalizing quality assurance:

1. **Policy Formulation:** IQAC helps to develop and implement quality-related policies, guidelines, and procedures. These policies cover aspects such as curriculum design, teaching methodologies, assessment practices, and student support services.

2. **Quality Audits and Reviews:** IQAC conducts regular audits and reviews of academic programs, administrative processes, and infrastructure. It assesses compliance with quality standards and identifies areas for improvement.

3. **Accreditation and Assessment:** IQAC prepares our institution for accreditation processes by ensuring that all necessary documentation and evidence are in place.

4. **Data Collection and Analysis:** IQAC collects data related to student outcomes, faculty performance, research activities, and infrastructure. It analyses this data to identify trends, strengths, and areas needing attention.

5. **Stakeholder Engagement:** IQAC engages with stakeholders, including students, faculties, alumni and management. It seeks feedback, and uses stakeholders' input to enhance institutional quality.

6. **Capacity Building:** IQAC organizes workshops, seminars, and training sessions for faculties and staff. It promotes professional development and encourages the adoption of best practices.

7. **Quality Circles:** IQAC fosters a culture of continuous improvement through quality circles. These are forums where faculties and staff discuss challenges, share ideas, and propose solutions.

8. **Best Practices Dissemination:** IQAC identifies and disseminates best practices within the institution. It encourages the adoption of successful strategies across departments and disciplines.

File Description	Documents
Paste link for additional information	https://umiyacollege.org/Documents/IQAC/IQAC_MINUTES/2023-24/IQAC%20MEETING-23-24.pdf
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC reviews the teaching-learning process. Students' feedback and departmental meetings helps us to map the learning outcomes. IQAC suggests that the teaching learning should be more interactive and participative.

Initiatives towards teaching-learning reforms and methods implemented by the IQAC include:

- Assessment through CIE
- Automation and digitalization of library.
- Provision of Wi-Fi facility.
- To prepare timetable for Student Support Programme.
- Inclusion of Add-on courses for soft skill
- E-resources for students for online teaching.
- Monitoring and evaluation of attendance.
- Active Research Cell
- FDPs to upgrade faculty
- Evaluation of all feedback.
- Expert Lecture in all disciplines
- Career Guidance and placement support

All initiatives undertaken are very successful.

The examples of institutional reviews and implementation of teaching & learning reforms undertaken by IQAC are as follows:

ACHIEVEMENTS

- Students became for compatible and self -reliant from economic view point.
- They have in depth knowledge of their subjects.
- Having been issued a laptop they are able to prepare CV, search for opportunities related to work and placements online and access internet conveniently. They can attend online short term certificate programs.

The scholar students found competent and cracked Government Exams for job and placed at reputed posts

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or

A. All of the above

international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://umiyacollege.org/Documents/IQAC/Annual%20Report/ANNUAL%20REPORT%2023-24.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institute is wholeheartedly dedicated fir its mission of women empowerment. For the promotion of gender equity, our institute takes utmost care keeping in mind the safety and security of Girl Students.

- **Safety & Security**
 - Extensive Surveillance network 24x7
 - Recognition and understanding about 3Rs (Recognize, Resist and Report)
 - Devoted and sharp-eyed security guards posted at all check points
 - Grievance Redressal Cell for students as well as faculties plays vital role for their safety and security.
- **Common Room**
 - Airy, spacious and well-ventilated room where girls can rest, sit and use for recreation.
 - To take personal space after a long day of classes
 - Furnished with hygiene equipment like sanitizer dispenser and sanitary pad vending machine.

- For an emergency situation contact no. of CWDC Cell Co-ordinator is displayed on board.
-
- With the intent to address and help to resolve the emotional and psychological issues, college has Counselling Cell at Campus. Where team of faculty members as well as professional counsellor is available for help.

Counselling Cell Committee.

Dr. Kunjvihari Makwana

Associate Professor (Psychology)

•

Dr. Yogesh Solanki

Assistant Professor

•

Faculty Member

Dr. Preetiben Bhatt

1.

Counsellor (external)

- Concrete measures for priority. Gender Equality
 - Each year institute organizes an extensive Training Program on 'Sensitization of Gender' with the collaboration of RUDMI. The topic of training program is 'Understanding Gender Equality'. 164 students participated in it and benefited with transformation in ideology and thinking.
 - The Institute has signed MOU with Stree Chetna, where psychological counselling is offered by professionals on request.

File Description	Documents
Annual gender sensitization action plan	https://umiyacollege.org/Documents/Academics/ADD-ON%20COURSES/GENDER%20SENSITIZATION.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://docs.google.com/document/d/1xn-13tkrR_4aV05dQjTL6MqmMdO2W6qx/edit?usp=sharing&oid=106292082459208114630&rtpof=true&sd=true

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment **A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management Liquid waste management biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management.

Waste management is crucial and demanding step towards ecology conservation. The college's first priority is to control trash generation, as well as proper disposal and recycling of waste materials. Waste is classified into solid, liquid, and electronic waste, which are successfully disposed of by the college to keep the campus clean and green. The institute follows below mentioned waste management practices.

Solid Waste:

The paperless office initiative promotes the use of electronic mediums for formal correspondence. Consistent efforts to limit

the usage of single use plastic and hence reduce garbage output. Our campus uses sustainable waste management practices. As part of the GO GREEN initiative, the college advices students to carry their lunch in lunch boxes to avoid paper waste. For green and sustainable environment, three R (Reduce, Reuse, and Recycle) are followed.

Wastes like plastic and paper are also sold to the scrap dealers, which can further recycled.

Proper maintenance of infrastructure and timely repair of furniture is done to minimize solid waste.

Liquid Waste:

The water released from the RO plant is used for toilets. The remaining water used for watering trees and plants.

E-waste:

Electronic equipment are recycled properly. Instead of buying a new machine buyback option is taken for technology upgradation. The e- waste generated is being disposed of through vendors.

Bio-gas:

Bio-gas plant is installed at our campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water

A. Any 4 or all of the above

bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

With tremendous energy and excitement, our institute arranges a variety of programs to foster and develop ethical, cultural, and spiritual values among students and faculties. Commemorative days are observed to foster religious and emotional bonds among

people. It promotes feelings of unity and social harmony.

Cultural & Regional Festivals:

Various cultural and regional festivals are jointly celebrated like Teacher's Day, Youth Day, Women's Day, Yoga Day, Holi, Janmashtami, Garba, Uttrayan, Vasant Panchmi and many more. This acquaints students about our cultural heritage and help in forwarding it to next generation.

Social & Communal Harmony:

For holistic development, motivational lectures of eminent guests are arranged to inculcate ethics, morality and responsibility as a citizen. To make this sense, distribution of Blankets and stationary to needy is carried out to raise social accountability.

Umiya college students visits slum dwellers every Saturday and Sunday, they impart knowledge to these poor children.

Cultural and Youth Fest:

Our institution organizes various curricular and co-curricular competition at college and inter college level. The faculties motivate students for participation in Youth festival organized by Gujarat University. Each year our students win trophy in different categories like Rangoli, On the Spot Photography, Skit, Folk Dance, Installation, Debate and many more.

Name of the Event

Date

Objectives

Topic

International Yoga Day

21/6/2023

To revive Indian culture and importance of yoga

Spiritual

International Indigenous People Day

9/8/2023

To bring awareness regarding inclusion of all irrespective of social class

Social

Janmashtami

5/9/2023

To strengthen spiritual and cultural values

Culture

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Education is part of character building which instils strong sense regarding values, rights, duties and responsibilities of future citizens thus creating national consciousness. The reflection of such ideas is seen through our education programmes.

Know About Your Administrative System (KAYAS):

Through this, we educate students about administration set-up of Government. This will prepare them with mind-set required for administrative work.

Community Engagements:

Visiting slums, villages and old people's home. This events gives insight towards social accountability of students as they

are future of India. They are made aware about real picture of society and can work for burning societal issues. The faculties also join students to motivate and support them in outreach activities.

Promotion of - YOU attitude: Awareness for the needs of the others.

Promoting general civic sense:

- Awareness of one's strength and weakness seeking holistic approach towards life.
- Knowledge of the constitution, rights and duties through foundation course.
- Promotion of human dignity and justice, patriotism and national integrity.
- Protection and preservation of environment and cultural heritage.
- To value and follow Indian culture and rituals.

Values through co-curricular activities:

- Students can inculcate values like integrity, morality, honesty, teamwork with sports.
- Academic activities help them to develop their LSWR skills in languages.
- Cultivate aptitude for fine arts can be boosted through cultural festival and youth festival
- Students Parliament develops self-discipline and a sense of responsibility and decision making skills.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.umiyacollege.org/Documents/Students/NSS/NSS%20ACTIVITY%2023-24.pdf
Any other relevant information	https://drive.google.com/file/d/1LUi6oN4PSGPJSoqsRXy_4uqJfUPNkUEB/view?usp=sharing

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website **A. All of the above**

There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

With great patriotism and emotion, the college celebrates/observes roughly 55 different Days. We honour all national heroes on their birth and death anniversaries. The event is followed by either a lecture, a rally, or a series of competitions.

Independence and Republic Day:

We celebrate these Days by inviting our most deserving student to conduct flag hoisting. It sets an example to other students and encouragement to acquire the best position.

National Youth Day:

In commemoration of Swami Vivekananda's birthday, several activities are held such as - Girl students get dressed in the same attire as Swami Vivekananda. His thoughts and preaches are conveyed through seminar.

AIDS Awareness Day:

Every year, AIDS Awareness Programme is organized in which

lectures, short speeches by students, rally and slogan writing are held. Chuwal Village Development Trust is an organisation working on HIV awareness at the Ahmedabad level in collaboration with the Gujarat Test AIDS Control Society and the National AIDS Control Society. Every year students of our college take internship in this NGO and help them in their work.

International Women's Day:

This year English Department has celebrated Women's Day in different manner.

In addition, Vishva Matrubhasha Divas, World Environment Day, International Yoga Day, National Voter's Day, Holi Festival, Vasant Panchami, World Indigenous Day, Teachers' Day and birthdays of renowned personalities are celebrated. Having hostel in the campus itself adds colour to all celebrations.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice -1

Title of the Practice: Chalo Ananaya Baniye—Promoting Indian Culture

Best Practice - 2

Title of the Practice: Promote Homemade Nutritious Food

(?????? ???? ????)

File Description	Documents
Best practices in the Institutional website	https://umiyacollege.org/Documents/IQAC/BEST%20PRACTICE/BEST%20PRACTICES%2023-24.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Title of the Practice: Flag Hoisting by a meritorious student of the college

Our college celebrates national festivals in a slightly distinguished manner. Our institute follows the tradition of flag hoisting to be carried out by meritorious students of the college. This motivates other students for commitment and excellence in academics there by fostering a quality circle within the college. The selected student feels proud and honoured for the opportunity received, and a sense of patriotism and accountability can be developed.

Objectives:

- To recognize and celebrate academic excellence and achievements of students.
- To inspire fellow students to strive for higher academic standards.
- To instil a sense of pride and responsibility among the chosen student.
- To promote a culture of meritocracy and excellence within the college community.

Evidence of Success:

- This practice has raised students' participation and interest in academic activities.
- Positive feedback from students and faculties indicates heightened motivation and morale.
- It motivated other students for academic excellence for being selected.
- Enhanced visibility and reputation of the college as an institution that values and rewards merit.

Problems Encountered:

- Selection of a single student for the honour can sometimes lead to feelings of competition and rivalry among peers.
- The cultural and non-academic achievements are overlooked.
- Managing expectations and addressing any grievances from students who were not selected.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Effective curriculum delivery in an institution is ensured through a meticulously planned and well-documented process. This begins with comprehensive curriculum mapping, where learning outcomes, instructional strategies, and assessment methods are clearly defined and aligned with educational standards and university ordinances. Detailed lesson plans are developed, incorporating diverse teaching methodologies to cater to different learning styles and needs.

- Capacity Building

Regular professional development opportunities are provided to educators, ensuring they remain abreast of the latest pedagogical trends and technologies. These training sessions focus on enhancing instructional skills, integrating technology into the classroom, and fostering an inclusive learning environment. As NEP is introduced and new syllabys came into force this year , educators prepared for latest courses like IKS, Universal Human Values and Soft Skill related courses.

- Feed Back Mechanism

The institution also utilizes continuous feedback mechanisms, involving students, teachers, and stakeholders, to assess and refine curriculum delivery. Regular classroom observations, student assessments, and feedback surveys are conducted to monitor progress and identify areas for improvement.

- Continuous Improvement and Evaluation

To support effective curriculum delivery, resources such as textbooks, digital tools, and supplementary materials are readily available. Collaboration and communication among faculties are encouraged through regular meetings and collaborative planning sessions are used to promote a cohesive and unified approach to teaching.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://umiyacollege.org/Documents/Academics/CO%20AND%20PO/COs%20and%20POs%2023-24.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution strictly adheres to its academic calendar, ensuring a well-organized and consistent academic year. This adherence includes the meticulous scheduling and conduct of Continuous Internal Evaluation (CIE) activities. The academic calendar, precisely crafted at the beginning of the year, outlines all key academic events, examination dates, and evaluation periods, providing a clear roadmap for both students and faculties.

CIE is an integral part of the academic framework, designed to monitor and enhance students' learning continuously. The schedule for CIE activities, includes puzzles, assignments, presentations, and periodic tests, is predefined in the academic calendar. The systematic planning ensures that students are regularly assessed and receive timely feedback on their performance, aiding their academic growth and preparedness for final examination.

Faculty members are bound to follow the calendar, conducting CIE as planned, and maintaining consistent standards in evaluation. This structured approach not only promotes discipline and time management among the students but also ensures that learning objectives are met effectively.

Moreover, any adjustments to the calendar, if necessary, are communicated well in advance, ensuring minimal disruption to the academic process. Through strict adherence to the academic calendar, the institution upholds the integrity and efficiency of its educational delivery.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.umiyacollege.org/index.php/Welcome/academic

<p>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</p>	<p>A. All of the above</p>
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File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented
7

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

628

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution integrates emerging societal issues such as Professional Ethics, Gender, Human Values, Environment, and Sustainability into the curriculum to prepare socially responsible individuals. This integration is achieved through a multi-faceted approach that infuses these themes into various courses, extracurricular activities, and institutional policies.

Courses on professional ethics equip students with the principles and practices necessary to deal with ethical dilemmas in their respective fields, promoting integrity and accountability. Gender issues are addressed through discussions, case studies, and projects that challenge stereotypes and promote gender equality, preparing students

to work in diverse and inclusive environments.

Value Education is incorporated into the curriculum through courses that emphasize empathy, respect, and social justice. Environmental education is incorporated across disciplines, emphasizing the importance of sustainability and conservation of natural resources. Students develop insight about the impact of human activities on the environment and the need for sustainable practices in both personal and professional contexts.

Additionally, the institution organizes workshops, seminars, and community service projects that reinforce these themes, providing practical experience and fostering a holistic understanding. By integrating these crosscutting issues, the institution ensures that graduates are not only skilled professionals but also become diligent and virtuous citizens.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

112

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	https://umiyacollege.org/Documents/feedback/FEEDBACK%2023-24.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	https://umiyacollege.org/Documents/feedback/FEEDBACK%2023-24.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

502

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

464

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution systematically assesses the learning levels of the students to tailor educational support effectively. This assessment process includes diagnostic tests, continuous assessments, mentor - mentee support and performance evaluations at the beginning and throughout the academic year. By identifying individual learning needs, the institution ensures that both advanced learners and slow learners receive appropriate attention and resources.

For advanced learners, the institution organizes special programs that challenge and stimulate their intellectual capabilities. These programs include advanced courses, research projects, mentorship opportunities, and participation in academic competitions and seminars. Advanced learners are encouraged to probe deeper into subjects, fostering critical thinking, innovation, and academic excellence.

Equally, for slow learners, the institution provides targeted support through student support program and personalized tutoring. These programs focus on strengthening foundational knowledge, improving study skills, and boosting confidence. Faculty members use differentiated instruction strategies to address diverse learning styles and needs, ensuring that slow learners receive the necessary guidance to catch up with their peers.

Regular monitoring and feedback mechanism help to track the progress of both advanced and slow learners, allowing for timely adjustments to support the programs. By addressing the varied learning levels of students, the institution promotes an inclusive and supportive educational setting where every

student has the opportunity to progress.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1374	20

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution has well designed mechanism for making learning student centric and engaging.

Experiential learning involves hands-on activities, real-world projects, internships, and fieldwork, allowing students to apply theoretical knowledge in practical settings. This method bridges the gap between classroom learning and real-world application, fostering deeper understanding and application.

Participative learning encourages students to actively engage in their learning through group discussions, collaborative projects, and peer teaching. This approach not only enhances knowledge sharing but also develops communication, teamwork, and leadership skills. By participating in their learning process, students become more motivated and invested in their learning.

Problem-solving methodologies focus on developing critical thinking and analytical skills. Students are assigned case studies with complex, real-world problems and are guided to develop innovative solutions. This approach cultivates a mindset of inquiry and creativity, preparing students to

tackle challenges effectively in their professional and personal lives.

These student-centric methods are supported by a dynamic curriculum (that introduced as a part of NEP), trained faculty, and ample resources, creating an inclusive environment where students are empowered to learn and retain effectively. By integrating these approaches, the institution ensures a holistic and enriching educational experience that prepares students for future.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Response: -

- With digitalization and transformation in education, the use of ICT is a mandatory in teaching-learning process. The institute has high-quality infrastructure, including reliable internet connectivity, smart classrooms, and multimedia projectors.
- It helps in enhancing the attention span of students and makes learning more engaging.

1. ICT as aid: -

- Quality in content delivery
- participative and engaging learning experience

1. Tools in teaching: -

1. PowerPoint Presentation:

- Majority number of teachers use it.
- Google Classroom and other tools for assignments and

online exam.

1. E-learning: -

- Students can learn according to their pace, time, and need.
- Students can access exam papers and study materials.
- They can revise e-content anytime in future and can clear their doubts.

1. Videos: -.

- Video lectures of faculty members are uploaded on our website & our YouTube channel.
- Online video lectures and material sharing through ICT.

1. Digital Library: -

- We have an INFLIBNET center and students have open access to

1. N list - e-books and e-journals
2. Shodhganga- a reservoir of Indian thesis
3. e-PG paathshala
4. VidyaMitra

1. Laptop Library:-

- Laptop Library comes handy as it extends its resources to improve learning outcomes.

SWAYAM and NPTEL Courses

- Faculties informs students about importance of free digital education portals introduced by MHRD for equal and easy access to students.
- These courses are effectively designed with the help of ICT.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

20

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

20

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

20

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

232

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Students receive information regarding assessment , result and exam through circular and same information flashed on website also.Exams are conducted in two stages: internal and external (conducted by the Gujarat University). The weightage of internal marks is thirty and final examination is of seventy.

Class tests:-

For CIE, regular class tests are conducted. Date of test is informed in advance via SMS system. Each faculty member conducts two class tests for each subject.

1. Paper Setting & Internal Examination:-

The paper setting is done in accordance with the guidelines

of GU. Priority in seating arrangement is given to Divyang students.

Retest is a provision for the students who could not appear for the internal exams due to medical reasons or unforeseen circumstances.

For Retest, an online form is to be filled with fees.

1. The assessment:-

The assessment of answer sheets is done sincerely in a transparent manner. The evaluated answer sheets are preserved for 3 years.

1. Consolidated Mark-sheet:-

Internal assessment include attendance marks, project works or class tests. Marks before and after gracing are displayed on the notice board. After a three level verification, the consolidated mark sheets are uploaded on the college website. A concise and consolidated mark sheet is given to students after the examinations.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Students are provided a clear understanding of evaluation procedures during orientation and during the whole semester. The evaluation methods are transparent because they are accurate and time-bound, making them efficient. Three criteria determine the internal marks.

- Classroom attendance [lecture-wise]
- Assignments or project work or class tests
- Internal examination

The mechanism is as follows:

- Meeting of principal, HODs, IQAC

- Transparency in exam [under CCTV]
- Declaration of result in stipulated time [on website] as well as on notice board.
- Active system for Grievance with ICC and Unfair Means Committee.
- The concerned faculty in the presence of Examination Committee does rechecking of any grievance. Its outcome, i.e., any change in marks/no change, is informed to the students. If there are any changes, necessary rectification is done in the original mark sheet.
- The evaluation of answer sheet is done following professional ethics.
- Marks sheets for all examinations, whether theory/practical, are submitted to the exam committee, in stipulated time, and which are later on displayed on the notice board.
- The last step of the whole examination process is uploading of consolidated mark sheet on the website, which comprises, mark of attendance, class test and internal examinations.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

As our institute is affiliated to Gujarat University, we follow the University's syllabus. According to NEP 2020, this year Gujarat University has modified syllabus of semester I and II. The new subjects and revised curriculum was incorporated in our institution for both Arts & Commerce streams. A well-structured curriculum and course outcomes are necessary for effective subject learning. The Course Outcomes are developed and assessed with the goal of disseminating knowledge and skills.

To communicate the learning outcomes to the faculty members and students the communication mechanism is as follows:

- Hard copy of the syllabi and Learning Outcomes are available in the department
- Soft copy of curriculum and Learning Outcome of programs and courses are uploaded on the college website
- The importance of the Learning Outcomes are communicated to the faculty members through IQAC and Departmental Meetings.
- Teachers are guided to achieve these outcomes while delivering lectures and discussing topics.
- Assignments and case studies should be included to incorporate learning outcomes.

1. Orientation Programme:

- POs, COs and PSOs are discussed and communicated during orientation.
- Importance of academic and professional skills are explained.
- College activities- both curricular and co-curricular are discussed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://umiyacollege.org/Documents/Academics/CO%20AND%20PO/COs%20and%20POs%2023-24.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluating the attainment of program outcomes (POs) and course outcomes (COs) is crucial for ensuring the quality and effectiveness of educational programs. Here's how an institution systematically approach the evaluation process:

- Define Clear Outcomes

1. **Establish Clear POs and COs:** For each program and course, collaboratively define and domain specific, measurable, achievable, relevant, and outcomes.

2. **Align Outcomes:** Ensure that COs align with POs, creating a coherent framework where individual course achievements contribute to overall program goals.

- **Data Collection and Analysis**

3. **Assessment Tools:** The College has adopted various assessment tools, such as quizzes, exams, projects, lab work, and assignments, to evaluate student performance against COs.

4. **Feedback Mechanisms:** The institute collect feedback from students, faculties, and other stakeholders through well-structured feedback form.

- **Continuous Monitoring**

5. **Regular Reviews:** The College conducts regular reviews of assessment data to monitor the progress of COs and POs attainment. Continuously student's views and reports are taken for assurance of outcome achievement.

- **Continuous Improvement**

8. **Action Plans:** Institute drafts action plans based on the analysis to address any gaps in attainment. This involves curriculum adjustments, teaching methodology improvements, or additional student support.

9. **Faculty Development:** Our Institute provide ongoing professional development for faculty to enhance their teaching strategies and research capabilities.

- **Stakeholder Involvement**

10. **Stakeholder Engagement:** Involve stakeholders, including industry experts, alumni, and employers, in the evaluation process to ensure the outcomes remain relevant and aligned with current industry standards and expectations.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://umiyacollege.org/Documents/Academics/CO%20AND%20PO/COs%20and%20POs%2023-24.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

352

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://umiyacollege.org/Documents/Students/Student%20Satisfaction%20Survey%20on%20Teaching%20and%20Learning%2023-24.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

An eco-system for circulation of knowledge is very integral part of our institute, with an aim to create environment for innovation.

Innovation Club:

As we are grant-in-aid, the government has offered innovative tools for business & commerce students to develop insight for invention and innovation. Students actively participate in this club.

IQAC:

IQAC along with Research cell shares reference links which informs about research, citation and research funding with faculties throughout the year. IQAC provides information on Teacher Training Programs scheduled by Ministry of Education for effective implementation of NEP courses.

Abhivyakti:

Abhivyakti is an initiative taken by our institute, where faculty members and students are invited to showcase their creativity in fine arts through display board.

Book Talk:

To divert students towards reading and infuse interest in literature this activity is carried out by Department of English. The students pick up novel or story of their choice and discuss crux of story with students.

Faculty Exchange and Student Exchange Programmes:

Faculty exchange and student exchange programs are valuable initiatives that can significantly enhance the educational experience, foster cross-cultural understanding, and promote academic collaboration.

Expressions:

Each year college publishes magazine named 'Expressions', which provides platform to students for showcasing their talents and creativity. They can prepare sketches or write

poems or express their creative thoughts.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://umiyacollege.org/Documents/Expression/EXPRESSIONS%20-%203.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

20

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC

website during the year	
3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year	
7	
File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year	
12	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File
3.4 - Extension Activities	
3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
<p>Through following activities institute focus on holistic development of students</p> <p>NSS</p> <p>Our NSS Unit, in sync with Gujarat University NSS Cell Guidelines organizes various social activities, drives and camp throughout the year. Moreover, various initiatives and drives in accordance with central government guidelines are carried out to spread awareness and address issues prevailing in the society.</p> <p>NCC</p>	

Our campus has NCC unit since last 15 years. Parade is organized every Wednesday at campus with ANO and Drill (Drill Instructor/Students) are facilitated to clear B and C certificate exams, thus producing patriotic ,responsible and capable citizens.

Vidhya Vade Sahu No Uday (Sarvodaya)

Sarvodaya is our drive to engage children of Gota slum area in Pre-school level activities by our students on every Saturday and Sunday. They make children aware about hygiene practices, basic reading and writing skills. They make them engaged in learning with fun and games.

Visit to Old Age Home

Every Friday and Saturday students of our college visit Jeevan Sandhya Old Age Home. They spend time with old people and play indoor games with them. The senior citizens also enjoy and love to spend time with young generation.

All these programmes have had a tremendous impact on the personal transformation of each student engaged in these activities which reflects through their confident behavior and self-responsibility and maturity. Some of them learned time management and found themselves more sincere and innovative in studies too.

File Description	Documents
Paste link for additional information	https://www.umiyacollege.org/Documents/Students/NSS/NSS%20ACTIVITY%2023-24.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

54

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3492

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

19

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The college campus spans 3.4750 acres, with a total built-up area of 6229.50 square meters, and is located on the Sarkhej-Gandhinagar Highway. The academic building is well equipped and has high-quality infrastructure. College academic conveniences include classrooms, seminar halls, auditoriums, libraries, labs, gyms, hostels, sports rooms, and sports ground and rest room. The following conveniences are available:

- 18 ICT-enabled classrooms + one seminar hall
- One digital language lab and three computer labs.
- The AC library houses about 13,506 volumes, periodicals, newspapers, e-content, and encyclopaedias, including rare books.
- The faculty area is divided into seven cubicles for each department, each with two PCs and three laptop computers with high-speed internet access.
- Additionally, there are designated rooms for NSS, NCC, CWDC, and Career Guidance Cells.
- The site features an open-air theatre for cultural events, a public address system, and CCTV surveillance.
- Staff can easily access male/female restrooms.
- Seminar hall can accommodate up to 120 people.
- Sufficient indoor and outdoor sports facilities
- Each laboratory has a backup power system with UPS.
- Installed separate transformer for uninterrupted electrical supply at the college.
- Potable water available 24/7.

- An appropriate parking slots for students, staff, and visitors.
- Umiya School and Umiya Career Development Council (UCDC) offer library and guest housing facilities on SOS.
- The administrative office is spacious with a single window.
- A separate reading room.
- Spacious and ICT enabled classrooms for add-on courses and student support programs.
- New fully equipped Meghmani Foundation Hall built up this year for conference and seminars

Classroom photo gallery- Umiya College

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.umiyacollege.org/index.php/Welcome/academic_gallery

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our constant ambition is to provide upgraded facilities for co-curricular activities within limited resources accessible. Open-air theatre works just fine.

Cultural Facilities:

- The overall development of a student includes polishing their cultural and artistic talents that are inherent among students.
- The cultural committee and Saptdhara initiatives focus on identifying and polishing the skills of students.
- We have an open-air theatre for organizing cultural events.
- We encourage and motivate students for inter college and university level cultural events participation.

Sports facilities:

- We have a well-equipped sports room for indoor games like Chess, Carom and Table Tennis.

- The sports facilities and equipment are regularly maintained.
- Common facilities like auditorium, seminar hall, Audio Visual Rooms are used for sports activities.
- Our campus boasts for a ground for Softball, Volleyball, Kabaddi and Kho-Kho.
- Gymnasium has a tread-mill cycle, floor mats and twister.
- Each year our institute shows remarkable performance in sports competition at university and state level.

Our primary focus remains to promote students to be part of the university, State and National Level sports competitions.

Yoga and Meditation:

- Yoga and Meditation camps are conducted for students and faculty members.
- International Yoga Day is celebrated every year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://umiyacollege.org/Documents/Academics/Capacity%20and%20Skill%20Enhancement/YOGA%20AND%20FITNESS%20CAMP.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

25

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://umiyacollege.org/index.php/Welcome/academic_gallery
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2,43,29,526

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software: SOUL Software
- Nature of automation: (Fully)
- Version : 3.0
- Year of Automation: Updated 2022

SOUL 3.0 software was installed in the library. Soul 3.0 is compliant to international standards such as MARC 21 bibliographic format, Unicode based Universal Character Sets for multilingual bibliographic records and NCIP 2.0 and SIP 2 based protocols for electronic surveillance and control. Software was updated in the year 2022.

The library is automated with integrated library management software SOUL 3.0 (Software for University Libraries) of INFLIBNET. The various housekeeping activities of the library such as data entry, issue and return and renewal of books, member logins etc are done through the software. The reading and reference section is provided with an air conditioners. The Books are classified according to Dewey decimal classification. OPAC (Online public access catalogue) service is also provided where the users can search the collection of books by title, author, publisher etc.

The library is fully automated, with seating capacity of 60. It is equipped with seven computers with high-speed broadband connection. Students can access the library from 7:30a.m. To 10:00p.m. More than 6000+ N-List e-journals, 1,64,300+ N-List e-books, 3,71,231+ Shodhganga Thesis are available. Through National Digital Library of India Sep 2,2023 as of date contents count has increased to 100 million with Open Access Contents >79 million. Contents available in 39 Indian language on NDLI..

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://umiyacollege.org/index.php/Welcome/aboutlibrary

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above
--	--------------------------------------

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

61871

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

40

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT infrastructure is constructed in accordance with governmental norms and instruction requirement. As we strive for a paperless workplace, an exceptional IT facility is available to assist students, faculties, and administrative staff. The institute lab is well equipped with advanced digital infrastructure. List of important facilities:

- LAN for seamless internet access.
- Installed network security solutions in computers.
- Dual internet connection with free Wi-Fi is available on campus for improved network speeds and connectivity for staff and students.

- Digital Education and Learning Laboratory (DELL) and Computer Lab.
- CCTV monitoring system
- Availability of scanners and printers for staff
- Attendance is automatically tracked using biometric technology for both teaching and non-teaching staff.
- CMIS - maintains student's database automatically.

Description

Current Status

Total Number of Computers and Laptops

163

Total Numbers of Printers

09

Total Numbers of Scanners

05

Student - Computer Ratio

1374/163

Office Computers

07 (Admin + Faculty)

LCD Projectors

07

Computers Laboratories

03

Internet/LAN Service

Unlimited (100 MBPS -speed)

Software and Operating System

MS Office-2010 and 2016

Operating System-Windows Ultimate-10 or 11

Page Maker-7.0,Photoshop-7.0,

TALLY ERP 9.0

AMC Service & Facility Management of ICT infrastructure

Yes

ICT and Technical Service

Yes

CCTV Surveillance

Yes

Up-gradation:

Our mission is to reduce electronic waste. So far, e-waste has been minimal (near-zero); we have a contract with an IT service provider, and our computer support engineer [Mr. Mukeshbhai Patel] consistently recommends upgrading and maintaining our computer systems.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://umiyacollege.org/index.php/Welcome/academic_gallery

4.3.2 - Number of Computers

163

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS
--	--------------------

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2920011

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The maintenance committee monitors the entire campus, which includes ICT, infrastructure, utilities, and services such as electricity and water supply. The survey report is forwarded to the Principal and President of the Managing Trust. The management provides adequate funding for the maintenance and upgradation of the infrastructure and equipment. All maintenance and housekeeping tasks are delegated to qualified, external organizations and contract workers.

Academic and support facilities Maintenance:-

ICT Maintenance:

- All Labs
- Smooth functioning of CCTV surveillance is ensured for the whole campus.

Library:

- Automated library with SOUL 3.0.
- Devised and updated OPAC system.
- Timely maintenance and need based upgradation.

Sports:

- A well-equipped sports room with basic gymnasium
- Indoor area for sports like Chess, Carom and Table Tennis
- Athletics ground
- Designated grounds for Softball, Volleyball, Kabaddi and Kho-Kho
- Inspection and upgradation of sport facilities and equipment.

Class rooms:-

- Cleaning of classrooms
- Mopping of floors, cleaning of passages and staircases.
- Cleaning of glass panes of windows

- Clean and hygienic washroom, with sanitary pads vending machine.
- Periodic maintenance of ICT tools and other equipment.

NCC:

- Well trained ANO conducts NCC parade in coordination with city based NCC headquarters.
- All cadets receive stipend as per NCC rules and regulations.

NSS:

- NSS room is self-sustained unit to undertake its activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://umiyacollege.org/index.php/Welcome/academic_gallery

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

157

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

66

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	https://umiyacollege.org/Documents/Academics/Capacity%20and%20Skill%20Enhancement/CAPACITY%20BUILDING%20COURSE_BANKING%20FINANCIAL%20AND%20INSURANCE%20SERVICES.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1595

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1595

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

40

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

94

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/

Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
0	
File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year	
5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.	
23	
File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File
5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)	
Objective:	

- To strengthen students through their active participation.
- To develop leadership and managerial skills among students.

Student's Parliament: Student's parliament - The student council is actively organizing and involved in planning and execution of curricular and co-curricular activities. This adds tremendous strength and positive vibe to the campus.

1.

Anti-Ragging Committee

Aims at creating awareness regarding ragging and raising a voice for it.

2.

Students' Grievances Redressal

The representatives can share grievances about the academic and other matters.

3.

Cultural Committee

Student representatives play an active role in organizing cultural events at college and preparation for YOUTH FESTIVAL

4.

Class Representative Committee

Every department has student representatives. The students discuss their opinions/ grievances, if any.

5.

Library Committee

The committee functions with the support of the Librarian Ms. Shilpa Mistry along with the students' representatives.

6.

Hostel Committee

The Hostel Warden and the Hostel Representative assist in the hostel.

7.

Placement Committee

The committee functions with the coordinator and student representative.

8.

Prize Distribution

Play major role in selecting right student for Tejaswini, Siddheshwari and Pride of Umiya Award.

Outcome:

The students felt empowered by organizing various activities. They acquired management and life skills, which will help them in future. The decision making and coordination skills were improved. Their latent talents are materialized due to their participation in Student Parliament. The parliament detail is available on website also.

File Description	Documents
Paste link for additional information	https://umiyacollege.org/Documents/Students/STUDENTS%20PARLIAMENT/Student%20Parliament2024-25.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

47

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association (Nostalgia), founded in 2005, fosters a lifelong relationship between the college and its alumni. It was registered with the Charity Commission in the year 2015. Approximately 3484 students are registered members. Members of the Alumni Association organize numerous activities.

Main Objectives of the Association:

- To motivate students for better skill development during graduation.
- To create a sense of belonging and boost confidence.
- Knowledge sharing based on field experience
- Financial contribution to various practices.

Contribution to the college:

- 17 distinguished alumni hold a meeting with the principal to steer change.
- Gifted books to enrich our library & poor students

library

- Participate in college festivals like Janmashtami, Navratri and National festivals
- Help in planning and execution of educational as well as entertainment programmes
- Participation in Fun Fair Activities.
- Arranged lectures on how to join PG courses.
- Bring insight to enhance and enrich the campus environment.
- Placed Alumni with reputed institutes guides students in building careers.

Thus, Nostalgia highlights the college's positive efforts to improve the quality of education via the engagement of all students, from the past to the present.

File Description	Documents
Paste link for additional information	https://www.umiyacollege.org/Documents/Alumni/Aumni%20list%2023-24.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Ours is a Grant in Aid College run by the KVC Education Trust, an apex governing body dedicated to its vision and mission. It adheres to the participative management style. The principal, the governing board of management, IQAC, and staff members do their utmost to fulfill the changing needs of time through creative teaching-learning, research, and extension programs. Moto: 'Padhegi Beti Padhega Desh'

Vision Statement:

Empowerment is the key to success and happiness. Nothing else empowers a person as Education and Knowledge do. The Vision of the Institute is to provide this opportunity to each and every student from rural and semi-rural areas.

Mission Statement:

- To provide complete academic plus residential facilities for students primarily belonging to periphery of Ahmedabad.
- Up-liftment of girl students of rural areas for whom higher education opportunities are not easily accessible and to guide them on the path of becoming responsible citizens of India.

Vision and Mission are in tune with the objectives of Higher Education

- Virtual Learning Classes and Soft-skills Development Programmes
- Community services through 'Sarvodaya'
- Discipline and social service through NCC, NSS activities necessary for Women Empowerment

B. Nature of Governance:

All campus officials pursue a democratic and participatory method of government. Faculties and decision-making bodies with a dynamic role in determining policies and its

implementation.

C. Perspective/Strategic Plan

A Perspective/Strategic Plan is deployed each year in a systematic manner to meet changing scenario in Education. It is designed to meet modern market requirements.

File Description	Documents
Paste link for additional information	https://umiyacollege.org/Documents/BROCHURE-2024.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute has GIA status and is run by the Shree KVC Education Trust. The governing council is made up of notable industrialists, attorneys, and other stakeholders.

The principal of the institute is appointed in accordance with UGC norms. In the absence of the principal, the senior-most faculty member is in responsibility of ensuring that all day-to-day college operations function smoothly.

Administration is further dispersed by choosing a department head for each course to ensure effective and efficient management of their respective departments. For effective management, roles and responsibilities of each employee is fixed and clearly communicated.

Our Students' Parliament is formed by selection of meritorious students and is assigned to manage the Curricular and Co-Curricular activities and students are active members in different committees.

HoDs are given liberty to take important decisions regarding their respective departments. These matters include-

- Framing of Departmental Time-Table

- **Conducting Departmental Academic and Cultural Activities**
- **Maintaining departmental expenditure**
- **An active IQAC complements in decentralized and participative management.**

Participative Management:

Alumni, current students, staff members, and industry experts, trustees serve on numerous committees to reflect participatory management. The Participative Management fosters individual growth and involvement there by helps in achieving high morale.

Students as well as alumni present their commitment through active committees which have well defined functions.

The IQAC plays a guiding and mentoring role side by side managing quality concerns of the institution. It chalks out a workable action plan for the year.

File Description	Documents
Paste link for additional information	https://www.umiyacollege.org/index.php/Welcome/yearlyplan
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The goal of the perspective plan is to provide a clear picture at the start of the academic year of the areas on which emphasis will be placed. It provides us with a clear vision for deciding on various activities to ensure its effective implementation.

For the proper application of the Strategic / Perspective plan, the principal, IQAC, and all HoDs engage in discussions on our institute's growth and development, which are reflected in the college's day-to-day operations.

A Perspective/Strategic Plan is deployed each year in a systematic manner.

1. Application for grants from government and non-government sources.
2. Vertical expansion to accommodate academic and extracurricular activities
3. In-time renovation to maintain the aging infrastructure.
4. The scope for improvement and application of effective ICT Tools in teaching and learning.
5. Human Resource Mobilization from the State Government-appointed faculties.
6. Mobilization of funds and projects through the Alumni and other stakeholders.
7. Building inclusive environment for Research and Innovation.
8. Industry Academia Relations for bridging gap.

For effective deployment of Perspective plan the committees are formed -Internal Complaint Committee, Research Guidance Cell, Student Support Programme Committee, Career Counselling Committee, Psychological Counseling Committee, Add On Courses, Students' Parliament, Code Of Conduct Committee, Cultural Committee, Redressal Committee .

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.umiyacollege.org/index.php/Welcome/yearlyplan
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

To manage human resource and infra setup to optimum level inclusive of participative management along with its effectiveness the following policies are set up.

- Examination Policy
- Green Campus Policy
- Mentor Mentee Policy
- Policy for differently abled Students
- Policy for Granting funds
- E-Governance policy
- Utilization and Maintenance Policy

These policies are formed in line with overall work ethics and the democratic environment of the campus, which reflects our sincerity and commitment.

Service Rules, Procedures and Recruitment:

The college follows Govt. of Gujarat Rules and Regulations, U.G.C. and Gujarat University for Service Rules, Recruitments and Procedures.

The Promotion Policy of the College:

The college follows the Performance Based Appraisal System of the U.G.C. for the promotion of faculty members. At the college level, the IQAC committee helps them for obtaining promotions under the Career Advancement Scheme. The recommendations of the committee are accepted and sent to the Government. For admin staff, the Promotion Policy of Govt. of Gujarat is being followed.

IQAC:

We have formed IQAC Cell as per norms prescribed by NAAC. The IQAC ensures systematic documentation of all activities and

collects and analyzes feedback from stakeholders and ensures the sustenance and enhancement of quality and excellence in academics.

Office Administration:

The Management is proactive and provides financial help and other resources as and when required beyond what is stipulated by the University and the Government. The administrative work is clearly distributed and carried out with accuracy and within the stipulated time period.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institute has developed a variety of welfare initiatives to ensure the physical and emotional health of its workforce. To create and enhance the synergy among the staff, the

college is committed. It can be reflected through following measures:

Welfare Measures:

- Admission to the wards of staff, tuition fee waiver, book bank support for the wards of the support staff.
- Advance facility for members of support staff payable in EMI.
- The support staff is given free uniforms.
- Free boarding and lodging facilities for security and service staff.
- Free computer literacy and training support for administrative and teaching staff.
- Dining facilities are available for each member on call.

Facilities:

- Photocopy facilities for academic purpose.
- Update on various Government schemes and privileges like gratuity,

Pension, provident fund, GIS, GPAIS, etc.

- Sports and Yoga facilities are available for all.
- LTC reimbursement.
- Canteen facility.
- On-call MO in case of emergency.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend

conferences/workshops and towards membership fee of professional bodies during the year

9

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institute encourages all teachers to self-evaluate their work on an annual basis in order to identify room for improvement. The performance appraisal method provides responsibility as well as continual improvement in employees' talents and performance. The evaluation focuses on curricular and co-curricular activities, administrative responsibilities, research and publication, extension activities, mentoring, and counselling. It serves as base for promotion in institution.

Performance Appraisal System for Teaching Staff:

The Institution has a three-tier mechanism for the performance appraisal of faculty members.

- Faculty Members' Self-Appraisal:
- It is a well-structured, mandatory process for all the faculties to fill the Self-Appraisal Form, including the principal.
- This helps to review.
 - Quality check of academic and extracurricular activities.
 - Participation in seminars and conferences, publication and research output.
 - Principal also fills Self-Appraisal Form, which

has five descriptive questions, wherein, Reporting and Reviewing Authorities give grade in fifteen activity areas.

- Annual Academic Audit also helps to evaluate faculty members' performance.
 - It helps in finding improvement area and positive actions can be taken for the same.
 - Completion of workshops and FDPs for each academic year
- Self-Appraisal for Admin Staff:
 - Accomplishment of assigned work
 -
 - Up-gradation and achieving higher qualifications, FDP
 - Admin staff evaluation by Authorities

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The internal and external financial audits of grants and funds sanctioned by the Government/ UGC and funds received from other sources are conducted separately.

Internal Financial Audit:

- An internal approval system for all expenses is in place.
- Accordingly, every expense voucher is recommended by the head of the department or the chairperson of the committee and approved by the Principal.
- All vouchers are audited by an Internal Auditor on a routine basis.
- The accountant of the college maintains all the financial records in accounting software Tally ERP 9.

The accounts of the college are audited by chartered

accountant regularly as per the Government rules. The auditor ensures that all payments are duly authorized. The auditor conducts statutory audit at the end of the financial year. After the audit, the report is sent to the Management for review.

External Financial Audit:

- Grants received from UGC are regularly audited by registered auditors and the utilization certificate and statement of expenditures as per prescribed formats are submitted to the respective bodies in due time.
- The grants received by the State Govt. are audited by the office of the Principal Accountant General, Government of Gujarat. They conduct detailed audit of all accounts periodically. Any objections and observations and our compliance to the same are filed properly.
- Books of accounts are prepared as per statutory requirement and audited annually by an external qualified chartered accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The following table shows mobilization and utilization of Funds

Funds and Utilization

State Government Funding:

Purpose: For the purpose/policy of salary of permanent faculty members

YEAR

SOURCE OF FUNDS (RS.)

UTILISATION OF FUNDS (RS.)

2023-24

3,66,13,352

3,66,13,352

- SAPTDHARA (K.C.G. GRANT, an Initiative by Govt. of Gujarat)

Purpose: for college Culture Activities Fund provided by the K.C.G. by the Govt. of Gujarat

1.

SOURCE OF FUNDS (RS.)

UTILISATION OF FUNDS (RS.)

1.

•

•

- UDISHA (Universal Development Integrated Skill Through Higher Educational Agencies)

Purpose: For the Initiative of placement/ internship activity of the institute provided by the KCG, by the Govt. of Gujarat

1.

SOURCE OF FUNDS (RS.)

UTILISATION OF FUNDS (RS.)

1.

•

•

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) plays a crucial role in ensuring and enhancing the quality of academic activities of the institution. Here are some ways in which IQAC contributes to institutionalizing quality assurance:

1. **Policy Formulation:** IQAC helps to develop and implement quality-related policies, guidelines, and procedures. These policies cover aspects such as curriculum design, teaching methodologies, assessment practices, and student support services.

2. **Quality Audits and Reviews:** IQAC conducts regular audits and reviews of academic programs, administrative processes, and infrastructure. It assesses compliance with quality standards and identifies areas for improvement.

3. **Accreditation and Assessment:** IQAC prepares our institution for accreditation processes by ensuring that all necessary documentation and evidence are in place.

4. **Data Collection and Analysis:** IQAC collects data related to student outcomes, faculty performance, research activities, and infrastructure. It analyses this data to identify trends, strengths, and areas needing attention.

5. **Stakeholder Engagement:** IQAC engages with stakeholders, including students, faculties, alumni and management. It seeks feedback, and uses stakeholders' input to enhance institutional quality.

6. **Capacity Building:** IQAC organizes workshops, seminars, and training sessions for faculties and staff. It promotes professional development and encourages the adoption of best practices.

7. **Quality Circles:** IQAC fosters a culture of continuous improvement through quality circles. These are forums where faculties and staff discuss challenges, share ideas, and propose solutions.

8. **Best Practices Dissemination:** IQAC identifies and disseminates best practices within the institution. It encourages the adoption of successful strategies across departments and disciplines.

File Description	Documents
Paste link for additional information	https://umiyacollege.org/Documents/IQAC/IQAC_MINUTES/2023-24/IQAC%20MEETING-23-24.pdf
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC reviews the teaching-learning process. Students' feedback and departmental meetings helps us to map the learning outcomes. IQAC suggests that the teaching learning should be more interactive and participative.

Initiatives towards teaching-learning reforms and methods implemented by the IQAC include:

- Assessment through CIE
- Automation and digitalization of library.
- Provision of Wi-Fi facility.
- To prepare timetable for Student Support Programme.
- Inclusion of Add-on courses for soft skill
- E-resources for students for online teaching.
- Monitoring and evaluation of attendance.
- Active Research Cell
- FDPs to upgrade faculty
- Evaluation of all feedback.
- Expert Lecture in all disciplines
- Career Guidance and placement support

All initiatives undertaken are very successful.

The examples of institutional reviews and implementation of teaching & learning reforms undertaken by IQAC are as follows:

ACHIEVEMENTS

- Students became for compatible and self -reliant from economic view point.
- They have in depth knowledge of their subjects.
- Having been issued a laptop they are able to prepare

CV, search for opportunities related to work and placements online and access internet conveniently. They can attend online short term certificate programs.

The scholar students found competent and cracked Government Exams for job and placed at reputed posts

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://umiyacollege.org/Documents/IQAC/Annual%20Report/ANNUAL%20REPORT%2023-24.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institute is wholeheartedly dedicated for its mission of women empowerment. For the promotion of gender equity, our institute takes utmost care keeping in mind the safety and security of Girl Students.

- Safety & Security
 - Extensive Surveillance network 24x7
 - Recognition and understanding about 3Rs (Recognize, Resist and Report)
 - Devoted and sharp-eyed security guards posted at all check points
 - Grievance Redressal Cell for students as well as faculties plays vital role for their safety and security.
- Common Room
 - Airy, spacious and well-ventilated room where girls can rest, sit and use for recreation.
 - To take personal space after a long day of classes
 - Furnished with hygiene equipment like sanitizer dispenser and sanitary pad vending machine.
 - For an emergency situation contact no. of CWDC Cell Co-ordinator is displayed on board.
- - With the intent to address and help to resolve the emotional and psychological issues, college has Counselling Cell at Campus. Where team of faculty members as well as professional counsellor is available for help.

Counselling Cell Committee.

Dr. Kunjvihari Makwana

Associate Professor (Psychology)

•

Dr. Yogesh Solanki

Assistant Professor

•

Faculty Member

Dr. Preetiben Bhatt

1.

Counsellor (external)

- Concrete measures for priority. Gender Equality
- Each year institute organizes an extensive Training Program on 'Sensitization of Gender' with the collaboration of RUDMI. The topic of training program is 'Understanding Gender Equality'. 164 students participated in it and benefited with transformation in ideology and thinking.
- The Institute has signed MOU with Stree Chetna, where psychological counselling is offered by professionals on request.

File Description	Documents
Annual gender sensitization action plan	https://umiyacollege.org/Documents/Academics/ADD-ON%20COURSES/GENDER%20SENSITIZATION.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://docs.google.com/document/d/1xn-13tkrR_4aV05dOjTL6MqmMdO2W6qx/edit?usp=sharing&oid=106292082459208114630&rtpof=true&sd=true

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	A. 4 or All of the above
--	---------------------------------

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management Liquid waste management biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management.

Waste management is crucial and demanding step towards ecology conservation. The college's first priority is to control trash generation, as well as proper disposal and recycling of waste materials. Waste is classified into solid, liquid, and electronic waste, which are successfully disposed of by the college to keep the campus clean and green. The institute follows below mentioned waste management practices.

Solid Waste:

The paperless office initiative promotes the use of electronic mediums for formal correspondence. Consistent efforts to limit the usage of single use plastic and hence reduce garbage output. Our campus uses sustainable waste management practices. As part of the GO GREEN initiative, the college advices students to carry their lunch in lunch boxes to avoid paper waste. For green and sustainable environment, three R (Reduce, Reuse, and Recycle) are followed.

Wastes like plastic and paper are also sold to the scrap dealers, which can further recycled.

Proper maintenance of infrastructure and timely repair of furniture is done to minimize solid waste.

Liquid Waste:

The water released from the RO plant is used for toilets. The remaining water used for watering trees and plants.

E-waste:

Electronic equipment are recycled properly. Instead of buying a new machine buyback option is taken for technology upgradation. The e- waste generated is being disposed of through vendors.

Bio-gas:

Bio-gas plant is installed at our campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic

A. Any 4 or All of the above

5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5.

A. Any 4 or all of the above

**Provision for enquiry and information :
Human assistance, reader, scribe, soft
copies of reading material, screen
reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

With tremendous energy and excitement, our institute arranges a variety of programs to foster and develop ethical, cultural, and spiritual values among students and faculties. Commemorative days are observed to foster religious and emotional bonds among people. It promotes feelings of unity and social harmony.

Cultural & Regional Festivals:

Various cultural and regional festivals are jointly celebrated like Teacher's Day, Youth Day, Women's Day, Yoga Day, Holi, Janmashtami, Garba, Uttrayan, Vasant Panchmi and many more. This acquaints students about our cultural heritage and help in forwarding it to next generation.

Social & Communal Harmony:

For holistic development, motivational lectures of eminent guests are arranged to inculcate ethics, morality and responsibility as a citizen. To make this sense, distribution of Blankets and stationary to needy is carried out to raise social accountability.

Umiya college students visits slum dwellers every Saturday

and Sunday, they impart knowledge to these poor children.

Cultural and Youth Fest:

Our institution organizes various curricular and co-curricular competition at college and inter college level. The faculties motivate students for participation in Youth festival organized by Gujarat University. Each year our students win trophy in different categories like Rangoli, On the Spot Photography, Skit, Folk Dance, Installation, Debate and many more.

Name of the Event

Date

Objectives

Topic

International Yoga Day

21/6/2023

To revive Indian culture and importance of yoga

Spiritual

International Indigenous People Day

9/8/2023

To bring awareness regarding inclusion of all irrespective of social class

Social

Janmashtami

5/9/2023

To strengthen spiritual and cultural values

Culture

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Education is part of character building which instils strong sense regarding values, rights, duties and responsibilities of future citizens thus creating national consciousness. The reflection of such ideas is seen through our education programmes.

Know About Your Administrative System (KAYAS):

Through this, we educate students about administration set-up of Government. This will prepare them with mind-set required for administrative work.

Community Engagements:

Visiting slums, villages and old people's home. This events gives insight towards social accountability of students as they are future of India. They are made aware about real picture of society and can work for burning societal issues. The faculties also join students to motivate and support them in outreach activities.

Promotion of - YOU attitude: Awareness for the needs of the others.

Promoting general civic sense:

- Awareness of one's strength and weakness seeking holistic approach towards life.
- Knowledge of the constitution, rights and duties through foundation course.
- Promotion of human dignity and justice, patriotism and national integrity.
- Protection and preservation of environment and cultural

heritage.

- To value and follow Indian culture and rituals.

Values through co-curricular activities:

- Students can inculcate values like integrity, morality, honesty, teamwork with sports.
- Academic activities help them to develop their LSWR skills in languages.
- Cultivate aptitude for fine arts can be boosted through cultural festival and youth festival
- Students Parliament develops self-discipline and a sense of responsibility and decision making skills.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.umiyacollege.org/Documents/Students/NSS/NSS%20ACTIVITY%2023-24.pdf
Any other relevant information	https://drive.google.com/file/d/1LUI6oN4PSGPJSogsRXy_4uqJfUPNkUEB/view?usp=sharing

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

With great patriotism and emotion, the college celebrates/observes roughly 55 different Days. We honour all national heroes on their birth and death anniversaries. The event is followed by either a lecture, a rally, or a series of competitions.

Independence and Republic Day:

We celebrate these Days by inviting our most deserving student to conduct flag hoisting. It sets an example to other students and encouragement to acquire the best position.

National Youth Day:

In commemoration of Swami Vivekananda's birthday, several activities are held such as - Girl students get dressed in the same attire as Swami Vivekananda. His thoughts and preaches are conveyed through seminar.

AIDS Awareness Day:

Every year, AIDS Awareness Programme is organized in which lectures, short speeches by students, rally and slogan writing are held. Chuwal Village Development Trust is an organisation working on HIV awareness at the Ahmedabad level in collaboration with the Gujarat Test AIDS Control Society and the National AIDS Control Society. Every year students of our college take internship in this NGO and help them in

their work.

International Women’s Day:

This year English Department has celebrated Women’s Day in different manner.

In addition, Vishva Matrubhasha Divas, World Environment Day, International Yoga Day, National Voter’s Day, Holi Festival, Vasant Panchami, World Indigenous Day, Teachers’ Day and birthdays of renowned personalities are celebrated. Having hostel in the campus itself adds colour to all celebrations.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice -1

Title of the Practice: Chalo Ananaya Baniye—Promoting Indian Culture

Best Practice - 2

Title of the Practice: Promote Homemade Nutritious Food

(?????? ???? ????)

File Description	Documents
Best practices in the Institutional website	https://umiyacollege.org/Documents/IOAC/BEST%20PRACTICE/BEST%20PRACTICES%2023-24.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Title of the Practice: Flag Hoisting by a meritorious student of the college

Our college celebrates national festivals in a slightly distinguished manner. Our institute follows the tradition of flag hoisting to be carried out by meritorious students of the college. This motivates other students for commitment and excellence in academics there by fostering a quality circle within the college. The selected student feels proud and honoured for the opportunity received, and a sense of patriotism and accountability can be developed.

Objectives:

- To recognize and celebrate academic excellence and achievements of students.
- To inspire fellow students to strive for higher academic standards.
- To instil a sense of pride and responsibility among the chosen student.
- To promote a culture of meritocracy and excellence within the college community.

Evidence of Success:

- This practice has raised students' participation and interest in academic activities.
- Positive feedback from students and faculties indicates heightened motivation and morale.
- It motivated other students for academic excellence for being selected.
- Enhanced visibility and reputation of the college as an institution that values and rewards merit.

Problems Encountered:

- Selection of a single student for the honour can sometimes lead to feelings of competition and rivalry among peers.
- The cultural and non-academic achievements are overlooked.
- Managing expectations and addressing any grievances from students who were not selected.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Title of the Practice: Flag Hoisting by a meritorious student of the college

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